

Minutes of The Greenspire School
Board of Education - Regular Meeting
January 22nd, 2017

- I. **Call to Order & Roll Call:** President Kurt Sanford called the meeting to order at 5:33 p.m. The meeting was held in the Math Commons. Present: Kurt Sanford, Yvette Ringsmuth, Megan Batdorff, Tara Ward. Absent: Matthew Missias, Dodd Russell.
- II. **Changes or Additions to Agenda:** None.
- III. **Approval of Previous Meeting Minutes:** Motion by Ringsmuth to approve the regular meeting minutes dated November 18th, 2017, seconded by Ward, voice vote; 4 ayes, 0 nays, motion carried.
- IV. **Public Comment:** None
- V. **Recognitions:** None
- VI. **Board Correspondence:** None
- VII. **Presentations:** None
- VIII. **Reports:**
 - a. Superintendent's Report: Kelly reported on the start of second semester and the new math program. Enrollment was also reviewed.
 - b. President's Report: Sanford reported on the reauthorization process. He stated that the executive committee would be researching numerous charter authorizer's in the state as part of its due diligence.
 - c. Treasurer's Report: Batdorff reviewed the monthly and annual finances.
 - d. Committee Reports
 - i. Facilities/Finance: Sanford reported on the property acquisition process and the possibility of developing a plan to present to the Grand Traverse Regional Land Conservancy. The traffic pattern challenge was also addressed.
 - ii. Personnel: Ringsmuth reported on their discussion of the career ladder. Discussion followed about how the the model may fit into our school when it is larger.
 - iii. Curriculum: Ward reported on the meeting agenda enclosed in the board packet.
 - iv. Staff summary: Sarah Payette thanked the board for the holiday bonus this past December. She stated that the staff would like more information regarding the career ladder. In the future, the staff would also like to play some part of the superintendent's evaluation.
 - v. Family/Teacher Council: Ward reviewed minutes included in the board packet.
- IX. **Discussion Items:**

- a. World Language Program: Kelly reported on initial plans to restore the World Language program in 2018-19. A budget proposal would be drafted for February.
 - b. Board Retreat: Kelly reviewed the date - April 13th, 2018 – and the goal of the retreat including a three hour facilitated training on evaluating the superintendent along with four hours of strategic planning.
 - c. Career Ladder – Previously discussed.
 - d. Cash flow Loan 2018-2019: Kelly reviewed the cashflow with the board. Kelly recommended a \$15,000 decrease in the 2018-19 cashflow loan from \$160,000 to \$145,000.
 - e. Property Acquisition: Previously discussed.
 - f. The following 2018-2019 organizational items were previewed by the board ahead of action in February:
 - i. Election of Board Officers
 - 1. President
 - 2. Vice President
 - 3. Treasurer
 - 4. Treasury
 - ii. Adoption of Calendar of Meetings/Dates, Times and Location
 - iii. Designation of Place of Meeting Postings
 - iv. Designation of Depository of Funds
 - v. Designation of Principal Print Media Outlet
 - vi. Designation of Board and Personnel Signatories on Deposit Account(s)
 - vii. Designation of Personnel Authorized to Negotiate and Implement Contracts with Service Providers
 - viii. Adoption of the School Year Calendar
 - ix. Approval of Course Offerings
 - x. Appointment of Title IX Coordinator
 - xi. Appointment of Freedom of Information Coordinator
 - xii. Appointment of Civil Rights Coordinator
 - xiii. Appointment of Legal Counsel
 - xiv. Appointment of External Auditor
 - xv. Appointment of Electronic Transfer Officer
 - xvi. Designation of Committee Chairs & Members
 - 1. Finance Committee Chair
 - 2. Finance Committee Member(s)
 - 3. Facilities Committee Chair
 - 4. Facilities Committee Member(s)
 - 5. Personnel Committee Chair
 - 6. Personnel Committee Member(s)
 - 7. Curriculum Committee Chair
 - 8. Curriculum Committee Member(s)
- X. **Action Items:**
- a. Mid-Year Budget Amendment: Motion by Ringsmuth to approve the mid-year budget amendment as submitted, seconded by Batdorff, voice vote; 4 ayes, 0 nays, motion carried.
- XI. **Closed Session:** Superintendent’s Performance Evaluation: Motion by Batdroff to move into closed session, seconded by Ringsmuth, voice vote; 4 ayes, 0 nays, motion carried. Closed session commenced at 7:25 pm.

- a. The board reviewed the self-assessment regarding Kevin Kelly's performance over the past year relative to his board defined goals.
 - b. Motion by Ringsmuth to open the closed session, seconded by Sanford, voice vote; 4 ayes, 0 nays, motion carried. Return to open session at 7:55 pm
- XII.* **Call to Order in Open Session:** The board reviewed Kelly's performance in favorable terms and acknowledged him for his successes and those of the school.
- XIII.* **Action Items:**
- a. Superintendent's Performance Evaluation: No action taken.
- XIV.* **Public Comment:** None.
- XV.* **Adjournment:** Motion by Ringsmuth, seconded by Sanford; voice vote; 4 ayes, 0 nays, motion carried. Meeting adjourned at 8:15 p.m.

Eric Breithaupt
Recording Secretary