



# BOARD OF EDUCATION

Approved Minutes of January 27, 2020

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- I. **Call to Order.** Vice President Ringmuth called the meeting to order at 5:35 p.m. The meeting was held in Spruce Hall.

a. Roll Call

Present were:

Board Members: Vice Yvette Babin-Ringsmuth  
Marco Cabrera  
Meagan Batdorff  
Steve Cousins  
Tara Ward  
Ward Kuhn

Greenspire Staff: Superintendent Mike Hill  
Interim Head of School Sarah Payette  
Recording Secretary Emily Feaster  
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II. **Changes or Additions to the Agenda**

Babin-Ringsmuth requested to move Nomination and Acceptance of Renewal to letter b under Action Items. Motion moved by Batdorff, seconded by Ward.

III. **Approval of Previous Meeting Minutes.**

Motion made by Ward and seconded by Batdorff to approve meeting minutes dated December 9th. The motion carried unanimously.

Approval: December Meeting Minutes

IV. **Public Comment.**

Vice President Babin-Ringsmuth requested any public comment.  
There was no public comment at this time.

V. **Recognitions.**

Vice President Babin-Ringsmuth requested any received recognition.  
There were no recognitions received at this time.

VI. **Board Correspondence**

Vice President Babin-Ringsmuth requested any received correspondence.  
There was no correspondence or public comment at this time.

VII. **Presentations.**

There were no presentations at this time.

## VIII. Reports

### a. Interim Superintendent's Report

Hill recognized the board for all of their hard work and dedication. He is impressed with the culture of the school, the passion of the staff and the remarkable job everyone has done in Kelly's absence. Hill looks forward to hearing feedback on how the board meeting packet was assembled this month. Ward commented that she would like the Facilities and Finance minutes to make it into the board meeting packet for the future.

### b. Interim Head of School Report

Payette reported her appreciation to the board helping her during this transition time. New long-term sub Carrie is a wonderful fit, but is only available till mid-spring. There is a new sub that may be able to fill her shoes. Our art elective mural for "The 12 Days of Christmas" competition won second place and \$500. Sexual harassment training was postponed and that PD was replaced with PBL training. Payette stated there will be great field trips in the future. We have lost 9 students in the past month with 4 students replaced. Two students are shadowing next week that are interested in filling spots immediately.

### b. President's Report

Babin-Ringsmith shared her appreciation with everyone contributing to the profile to find a new Head of School and being flexible with their time in March and April for potential interviews.

### c. Treasurer's Report

Batdorff reported that financials should be okay, even with fewer students due to the \$240 per pupil increase. We will need to start thinking about budgeting for the facilities in the coming year.

### d. Authorizers Report

Missias reported that the Charter School Board Reception will be held in Grand Rapids. Grand Valley released performance reports. Academic grants are given every year, which will be done in the spring. If there is training you would like to attend, please let Missias know. GVSU would like to combine the Greenspire board with Old Mission's board at a social gathering at some point in the future. At the Charter School Board Reception, there will also be an hour of training offered.

### e. Hiring Report

Deadline for applications is March 6th at 4:00 pm. We have 7 applicants that have started, 3 that have completed their application, and 4 that have expressed interest. Hill is hopeful that we will get between 15-20 applicants. Any calls from potential candidates should be referred to Hill. Application screening is March 11th. Interviews will be held March 23rd and 24 at 5:30. The board will decide between a second-round interview or a site visit on April 8th. Batdorff and Ward asked for the posting to be advertised on additional charter school sites and project based learning sites. Hill and Cabrera will coordinate a meeting time of when they will review the candidates before March 11th.

f. **Committee Reports**

1. **Facilities & Finance:**

Batdorff reported that they will work on the Bridge loan in February with Hill. The weather station is still not operable but is currently being worked on. Payette will be keeping a comprehensive list of facility issues. All inspections were completed last month.

2. **High School Expansion:**

Batdorff reported MDE approval to work on the CSP grant which is due February 21st. There will be another opportunity to apply in July 2020. Committee is currently putting together the high school curriculum. A middle college option is being considered along with a STEM-based in connection with NMC. Batdorff is currently working on putting together budgets. Final proposal due April 6th. If approved, money would be given by July, 2020.

3. **Personnel:**

Babin-Ringsmuth reported updates in staffing leave of absences.

4. **Curriculum:**

Ward reported on the school improvement process. We are in need of parents/ guardians to join our curriculum meeting. For the first time, NWEA scores were mailed out to the parents. Discussion about NWEA testing communication to parents ensued. Babin-Ringsmuth requested that Payette and Hill meet before the next board meeting and come up with a plan for releasing the next round of NWEA scores.

5. **Faculty Summary:**

Torre reported that our first annual Greenspire Comic-Con was a success. We look forward to the next time we get to work together with Brilliant Books. We are grateful for the hiring of Carrie part-time and feel that Sarah is doing a wonderful job. The staff has been feeling overwhelmed by the number of irons in the fire. The importance of focusing on the most pressing issues was expressed such as filling Kevin's position, high school expansion and the coming changes to HR and benefits.

6. **Student Support Council:**

Cabrera reported they are focused on how best to support staff and start fundraising for upcoming trips.

**IX. Discussion Items**

a. **Strategic Planning Meeting**

Babin-Ringsmuth postponed until we have a new Head of school. There will still be board training this fall.

b. **Update from MLI on Head of School/Superintendent Search Process**  
See Hiring Report, above.

**X. Action Items**

- a. FY19.20 State Budget Amendment  
Babin-Ringsmith stated this should be a discussion item. This will be an action item after count day.
  
- b. Nomination and Acceptance for Renewal of Cabrera and Kuhn as School Board Members  
Motion made by Cousins and seconded by Batdorff to approve the nomination and acceptance for renewal of Cabrearea and Ward. The motion carried unanimously.

Approval: Nomination and Acceptance of Renewal of Cabrera and Kuhn

- c. Election of Officers
  - i. President  
Motion made by Cousins and seconded by Cabrera to elect Kurt Sanford as President. The motion carried unanimously.
  
  - ii. Vice-President  
Motion made by Cousins and seconded by Ward to elect Yvette Babin-Ringsmith as Vice President. The motion carried unanimously.
  
  - iii. Treasurer  
Motion made by Cousins and seconded by Ward to elect Meagan Batdorff as Treasurer. The motion carried unanimously.
  
  - iv. Secretary  
Motion made by Cousins and seconded by Cabrera to elect Tara Ward as Secretary, the motion carried unanimously.
  
- d. Establishment of:
  - i. Signatures  
Motion made by Kuhn and seconded by Cousins to continue with the authorization that currently exists on our account except for the removal of Kevin Kelly's name. The motion carried unanimously.

**XI. Public Comment**

None

**XII. Adjournment**

Babin-Ringsmith moved to adjourn the meeting. Motion made by Cousins, seconded by Cabrera

Meeting adjourned at 6:54 p.m.