

Minutes of The Greenspire School
Board of Education - Regular Meeting
November 16th, 2015
Unapproved

I. Call to Order & Roll Call: President Kurt Sanford called the meeting to order at 5:30 p.m. The meeting was held in the Math Commons area. Present: Kurt Sanford, Tara Ward, Blythe Skarshaug, Gina Aranki, Todd Neibauer, TCAPS. Raymond Minervini arrived at 5:35 p.m. Skarshaug departed at 7:10 p.m.

II. Changes or Additions to Agenda: None.

III. Approval of Previous Meeting Minutes: Ward offered a correction to the spelling of Mimi Appel's last name to the minutes. Motion to approve the October 19, 2015 minutes was made by Ward, seconded by Skarshaug; voice vote: 5 ayes, 0 nays, motion carried.

IV. Public Comment: Nancy Gray, 8th grade parent and NMC instructor, provided brief comments and a handout on partnering with the Middle College National Consortium to engage students in a college preparatory curriculum.

V. Recognitions: Kelly explained that the following three student-led initiatives (2015 Haunted Forest Committee, The Gaga Pit Boys, Chicken Coop/Green Roof Team) were recently completed and recognized those students and parents at the meeting with certificates and congratulations from Board members.

VI. Board Correspondence: None.

VII. Presentations: Dave Nielson, from Maner Costerisan, gave a detailed review of the 2014-2015 Audit. In addition, he fielded questions from Board members. He recommended additional oversight of credit card purchases and hourly timecards. Kelly reported that new procedures are in place in both instances.

VIII. Reports:

a. **Head of School and Superintendent's Report:** Kelly reported that enrollment is currently at 98 students down from 100. Kelly also updated the Board on upcoming events.

b. **President's Report:** Sanford reviewed the status of the on-going board nomination process. The Board is currently seeking nominations for two positions. Sanford also reported on a discussion with Paul Soma, TCAPS, about increasing the number of Board members from 7 to 9. It was concluded that the board will remain at 7 members.

c. **Treasurer's Report:** None.

d. **Committee Reports**

i. **Finance:** Kelly reported there would be a budget amendment discussion in December for January action

ii. **Facilities:** Sanford discussed the board retreat on Friday November 20, 2015. Kelly will send out an agenda.

iii. **Grants:** Aranki reported she has a draft completed for Grand Traverse Band of Chippewa and Ottawa Indians grant for \$8,000.

iv. **Advancement:** Skarshaug confirmed that the results from the annual campaign are not in yet.

v. Family Council: Ward reported that the current group of volunteers is very active and reviewed several past and upcoming events.

vi. Personnel: Skarshaugh explained the recommendation from Kelly to increase the Special Education staff member from .75 to full time status and the non-certified staff compensation increases included in the packet. Voting on both will take place at the December Board meeting with implementation in January. Sanford reminded Board members that Kelly's mid-year review would be in January with a possible mid-year merit raise.

vii. Curriculum: Ward reviewed the recent Curriculum Committee minutes in detail.

viii. Board Nominations: This item was discussed in the President's report.

IX. Discussion Items:

a. "All-Standards" Approach to the Curriculum Spiral: Ward spoke in detail about Kelly's recommendation to move to an "all-standards" approach beginning in the 2016-2017 school year.

b. Fall 2015 Board Policy Updates: Sanford mentioned that policy updates would soon be complete and voting for approval of the changes will take place at the December Board meeting.

c. Special Education Staffing Proposal: This item was covered in the Personnel Committee Report.

d. Non-Certified Compensation: This item was covered in the Personnel Committee Report.

e. Board Strategic Planning: Kelly will send an agenda for the Board Retreat on Friday November 20, 2015.

f. Building Use Approval Process: Kelly mentioned that ID badges were being made for teachers, guest teachers and volunteers.

g. Holiday Party Time & Place: The decision was made to hold the date for Friday, December 18. The holiday party will be held in the evening at 7 Monks.

X. Action Items:

a. Board Nomination Process: A motion was made by Aranki to accept the Board Nomination Process as presented in the packet. The motion was seconded by Minervini: voice vote: 4 ayes, 0 nays; motion carried.

XI. Public Comment: Greenspire parent Michele Worden expressed concern about the safety of the road and the lack of signage. Board members fielded questions about the ownership of the road and school property.

XII. Adjournment: Motion to adjourn the meeting was made by Ward, seconded by Minervini; voice vote: 4 ayes, 0 nays, motion carried. Meeting adjourned at 7:15 p.m.