

Minutes of The Greenspire School  
Board of Education - Regular Meeting  
December 17th, 2018

- I. **Call to Order & Roll Call:** President Kurt Sanford called the meeting to order at 5:31p.m. The meeting was held in Spruce Hall. Present: Kurt Sanford, Matthew Missias, Yvette Babin-Ringsmuth, Tara Ward. Absent: Steve Cousins, Meagan Batdorff. Superintendent Kevin Kelly was also present.
- II. **Changes or Additions to Agenda:** Missias conflict of interest disclosure added as discussion item G.
- III. **Approval of Previous Meeting Minutes:** Motion by Ward, seconded by Babin-Ringsmuth; voice vote: 4 ayes, 0 nays; motion carried.
- IV. **Public Comment:** None
- V. **Recognitions:** None
- VI. **Board Correspondence:** None
- VII. **Presentations:** None
- VIII. **Reports:**
  - a. Superintendent's Report: Kelly reported that annual fundraising goals have been achieved. Kelly also reported enrollment update of 125 students with plans to increase enrollment to 132 second semester.
  - b. President's Report: None
  - c. Treasurer's Report: Defer to budget amendment. Kelly reported awaiting state aid which is anticipated on December 26<sup>th</sup>.
  - d. Committee Reports:
    - i. Facilities/Finance: Sanford reported that John Dancer from Cornerstone Architect has agreed to complete simplified drawings for the potential high school to present to the planning commission. Sanford and Kelly will meet with Dancer to discuss changes in the public use designation (PIUD) of Morgan Farms to stimulate development. Timeline of PUD was discussed. Sanford reported that Garfield Township contacted him regarding changing the designation of the zoning from public recreational to private for current property holdings. Kelly reported that Greenspire has experienced vandalism to the property's bird feeders worth approximately \$1,000. He will have motion sensing lights mounted on exterior of building and potentially trail cameras. Kelly will discuss plans with the facilities committee. Kelly reported that Cool LED completed a free estimate to retrofit all lighting. The board discussed the cost savings and Sanford suggested the representative put together a business proposal. Kelly shared October financials. Kelly reported that he is in the process of consolidating and refinancing the mortgage debt. He anticipates needing assistance with this process. Kelly also reported on ongoing efforts to work with State Senator W. Schmidt's office to rewrite legislation impacting currently property public use designation. Kelly is working with

counsel Ward Kuhn and a consultant with Garfield Township on this initiative.

- ii. Personnel: Babin-Ringsmuth reported she met with the staff to complete the Superintendent's evaluation. This will be transcribed for next month's board meeting. She also reported that the evaluation survey questions will need to be reworked to be more applicable for the head-of-school position next year. Health care packages are being considered and a re-signing date was established for AccessPoint. Future ESL needs are anticipated for next semester. Status of new teachers were also reviewed.
- iii. Curriculum: Ward reported the math program was reviewed with the new math teachers. There will be a revamping of schedule next semester to allow for more math time. Advanced math will be supported in the future through online work. Ward shared discussion about the curriculum committee becoming a school improvement committee. Kelly will meet with an AdvancEd consultant next month to discuss further. Updates on staff professional development and current projects were also shared.
- iv. Faculty summary: None
- v. Family Teacher Council: Kelly reported on Greenspire's new food pantry which is being run entirely by the FTC. They are also setting up an electronic volunteer databank.

**IX. Discussion Items:**

- a. 2019-2020 Enrollment Limit; Kelly submitted a recommendation to renew the enrollment limit of 132 students. Board discussion ensued regarding future changes to pod size.
- b. 2018-2019 Budget Amendment: Kelly reviewed enclosed documents. Kelly reported significant increase in family health insurance plans. Kelly reported that eligibility for additional at-risk/Title funding from the federal government.
- c. Board Recruitment: Kelly highlighted memo in board packet and reviewed steps for bringing on new board members. Sanford recommended a 30-day search for new board members. Nominations should be sent to Superintendent Kelly.
- d. AccessPoint Human Resources: Kelly reported a decrease in the number of available health coverage plans to assist in constricting cost growth. He also reported a contractual stipulation to have a renewed contract with the change in authorizers. Kelly recommends a 1-year renewed contract commencing on July 1. Lisa Baker-Lorince of AccessPoint and Kelly explained the current eight Glidepath plans. Kelly reported an average increase across all plans of 7%. Sanford recommends reviewing our plans carefully for the future. Current expected increase for next year is unknown. Incentivizing and staff contributions were discussed.
  - a. Health Care Costs: Kelly reported that the personnel committee has discussed health care costs. Missias suggested having this discussion with the staff. Sanford recommends checking with personnel and financial committee beginning in January. Baker-Lorince explained staff contributions with packages.
  - b. Future Contract: See above notes.

- e. Middle School Expansion: Kelly reported we are still waiting for traffic flow study from Gosling Czubak which will provide schematics and the costs involved. All expansions are dependent on traffic study.
- f. High School Expansion: See previous notes.
- g. Conflict of interest: Missias reported that as he is employed by GVSU, he will resign from the board effective July 1, 2019. He is also talking with GVSU's office to serve as the possible consultant for Greenspire beginning in August.

**X. Action Items**

- a. Greenspire Charitable Foundation. Kelly requests permission to continue to pursue moving from the Greenspire Foundation to the Community Foundation. He is in favor of this change but requests clarification on the ability of the extraction of principle and funding. Sanford will make a request via email by the end of December. Motion made to establish account with the Community Foundation. Missias made motion, Ringmuth seconded; voice vote: 5 ayes, 0 nays; motion carried.

**XI. Public Comment:** Lisa Baker-Lorince from AccessPoint shared her gratefulness

**XII. Adjournment:** Motion by Missias to adjourn meeting, seconded by Ward; voice vote: 5 ayes, 0 nays; motion carried. Meeting adjourned at 7:05 p.m.

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Sarah Payette  
Recording Secretary