



BOARD OF EDUCATION

Approved Minutes of December 9, 2019

- I. **Call to Order.** President Kurt Sanford called the meeting to order of The Greenspire School at 5:34 p.m. The meeting was held in Spruce Hall.
 - a. Roll Call
Present were:

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| Board Members: | President Kurt Sanford |
| | Vice Yvette Babin-Ringsmuth |
| | Marco Cabrera |
| | Meagan Batdorff |
| | Steve Cousins |
| | Tara Ward |
| | Ward Kuhn |
| Greenspire Staff: | Superintendent Kevin Kelly |
| | Recording Secretary Sarah Payette |
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- II. **Changes or Additions to the Agenda.**
Ward reported spelling errors in VIII.
Clarification need regarding free lunches from the Student Support Council.

- III. **Approval of Previous Meeting Minutes.**
Motion made by Babin-Ringsmuth and seconded by Kuhn to approve meeting minutes dated November 18, 2019
The motion carried unanimously.
Approval: Minutes

- IV. **Public Comment.** President Sanford requested any public comment.
There was no public comment at this time.

- V. **Recognitions.** President Sanford requested any received recognitions.
Babin-Ringsmuth recognized Kelly for his time and dedication to The Greenspire School.

- VI. **Board Correspondence.**
President Sanford requested any received correspondence.
There was no correspondence or public comment at this time.

- VII. **Presentations.**
 - a. Superintendent Search Process: Mike Hill from Michigan Leadership Institute reviewed the search process and building of the Greenspire profile and timing. Kelly and Payette will provide stakeholder names for focus groups. Batdorff,

Cabrera, Babin-Ringsmuth and Payette will work on developing the profile and points of interest.

VIII. Reports

- a. Superintendent's Report
Kelly reported enrollment numbers, upcoming Sexual harassment training and gave details for the Giving Season.
Kelly expressed gratitude for his years of employment at Greenspire.
- b. President's Report
Sanford expressed gratitude for Kevin's years of dedication and to Babin-Ringsmuth for filling in as the role of president while he's on leave of absence. He encouraged staff input during future board meetings.
- c. Treasurer's Report
Batdorff offered no financial reports because of the timing of the meeting. Sanford's announced the Grand Traverse Regional Community Foundation has funded an endowment.
- d. Authorizers Report
Missias was unable to attend. No report given.
- e. Committee Reports
 1. Facilities & Finance: Sanford reported completion of inspections on the campus.
 2. School Expansion: Sanford reported movement of the survey in the spring. The committee is considering the language of the survey before the next lame duck session. Garfield Township will review the interim drop off for the potential middle school expansion during the next 3-4 months. Batdorff explain proposal for CSP Expansion Grant that is due in late February or early March. Budget details were provided. Hiring a consultant to outline the curriculum may be necessary.
 3. Personnel: Babin-Ringsmuth reviewed the recommendations for the board to approve regarding the hiring of Mike Hill, a long term sub and amending Sarah Payette's job title to Interim Head of School.
 4. Curriculum: Ward reported school improvement plans and survey development. Current projects and professional development were reviewed. School improvement plans will be developed next fall.
 5. Faculty Summary: Emily Feaster reported optimism toward MLI for the superintendent/head of school job search and gratefulness for Kelly for his years of commitment to Greenspire.

6. Student Support Council: Cabrera reported a desire for parents to grow alongside students in this council. Cabrera will provide the date for an upcoming lunch assembly line.

IX. Discussion Items

- a. Budget Amendment: Kelly and Sanford reviewed changes in the budget resulting from Kelly's departure.
- b. Strategic Planning Topics: Babin-Ringsmuth discussed leaving this on the agenda for future discussion. Cousins mentioned building a succession plan to build the skill set for a future superintendent. Sanford shared the need to invite an accountant to provide board training on school budgeting.

X. Action Items

- a. Temporary Part-Time Substitute Teacher
Cousins made motion to hire temporary part-time teacher, Cabrera seconded.
Motion carried unanimously.
- b. Michigan Leadership Contract
Kuhn made motion to accept contract as written, Ward seconded.
Motion carried unanimously.

XI. Public Comment

None

XII. Adjournment

Sanford made a motion to adjourn the meeting.
Motion made by Cousins, seconded by Kuhn
Meeting adjourned at 7:27 p.m.