

Minutes of The Greenspire School  
Board of Education - Regular Meeting  
March 16, 2015  
*Approved*

- I. **Call to Order & Roll Call:** Vice-President Raymond Minervini called the meeting to order at 5:35 p.m. The meeting was held in the Math Commons area. Present: Kurt Sanford, Raymond Minervini, Gina Aranki, Blythe Skarshaug, Michelle Worden, Tara Ward. Absent: Dawn Oh.
- II. **Changes or Additions to Agenda:** None
- III. **Approval of Previous Meeting Minutes:** Motion by Skarshaug to approve, second by Ward . Voice vote; 6 ayes, 0 nays, motion carried.
- IV. **Public Comment:** None
- V. **Recognitions:** Green School Application. Sanford and Kelly recognized students Kira Ganter and Hannah Richards for their completion of the Green School application.
- VI. **Election of Board Officers for 2015-2016**
- a. President- Skarshaug nominates Sanford, second Minervini. Voice vote; 6 ayes, 0 nays, motion carried.
- b. Vice President- Skarshaug nominates Minervini, second Aranki. Voice vote; 6 ayes, 0 nays, motion carried.
- c. Secretary- Worden nominates Skarshaug, second Sanford. Voice vote; 6 ayes, 0 nays, motion carried.
- d. Treasurer- Skarshaug nominates Worden, second Ward. Voice vote; 6 ayes, 0 nays, motion carried.
- VII. **Board Correspondence:** None
- VIII. **Presentations:** None
- IX. **Reports:**
- a. Treasurer's Report- Worden reported on the Treasurer's Dashboard.
- b. Committee Reports
- c. Finance- Sanford reviewed report.
- d. Facilities- Sanford reviewed report.
- e. Grants- Aranki reported on upcoming grants. Voting on the Oryana grant starts on March 18th.
- f. Advancement- Worden reviewed Advancement Dashboard.
- g. Family Council- No Report.
- h. Personnel- No report.
- i. Curriculum- Ward reviewed committee report.
- j. Board Nominations- Worden added Megan Olds to list.
- k. President's Report – None
- l. Head of School/Superintendent's Report - Kelly reported on student enrollment and next year applications, review of school calendar, summer program, after school tutoring, 8th grade transitioning, 8th grade end of year trip, and chicken coop green roof installation.
- X. **Discussion Items:**

- a. Events/Special Projects Steering Committee - tabled.
- b. School Board Top 10 Responsibilities - Worden reviewed U.S. State Department School Board Responsibilities.
- c. Closing of Red Drive - Minervini discussed plans of future closure of Red Drive, board will send letter of concern
- d. Strategic Planning: Date, Time & Location - April 25th, 9am - 3pm, possible consultants are Mark Eckert and Laurie Steinhower who will present proposals. Board suggested looking at resetting date to May so all may attend.
- e. 2015-16 Staffing- Kelly reviewed recommendations.
  - i. Teaching Position(s) - Full or part-time Language Arts and Science Instructors.
  - ii. Maintenance & Custodial - Part-time custodial/maintenance position.
  - iii. Clerical / Admin Support - Part-time administrative assistant and part-time paraprofessional for science and math.

**XI. Organizational Items**

- a. Designation of Depositories, Investment of Funds & Account Signatories - Deposits held at Chase Bank, Signatories by Kevin Kelly.
- b. Designation of Staff Signatories - To be done by Kevin Kelly.
- c. Designation of Time, Date and Location of 2015-2016 Board of Education Meetings – Second Monday of each month at 5:30 pm
- d. Authorization of Administration to Invest Funds - n/a
- e. Designation of Legal Counsel - Ward Kuhn
- f. Designation of Auditor – Maner Costerisan
- g. Establishment of Freedom of Information Fee Schedules - Blythe Skarshaug will bring to review.
- h. Designation of Outlet for Publication of Annual Financial Audit and Legal Notices - The Record-Eagle and the school website will be used.

Motion by Aranki to approve a-h, with exception of g, to review next meeting, second by Skarshaug. Voice vote; 6 ayes, 0 nays, motion carried.

**XII. Action Items:**

- a. Fall 2014 Board Policy Updates: Motion by Minervini, second by Aranki; voice vote; 6 ayes, 0 nays, motion carried.
- b. Best Practices Resolution - Motion by Minervini, second by Skarshaug; voice vote; 6 ayes, 0 nays, motion carried.
- c. State Aid Cash Flow Loan Rollover Resolution - Motion by Minervini, second by Aranki ; voice vote; 6 ayes, 0 nays, motion carried.

**XIII. Consent Agenda: None**

**XIV. Public Comment: None.**

**XV. Upcoming Events: Kelly reviewed master calendar.**

**XVI. Adjournment: Sanford adjourns meeting at 7:28 pm.**

Eric Breithaupt  
Recording Secretary