

Minutes of The Greenspire School
Board of Education - Regular Meeting
March 19th, 2018

- I. **Call to Order & Roll Call:** President Kurt Sanford called the meeting to order at 5:38 p.m. The meeting was held in the Math Commons area. Present: Kurt Sanford, Matthew Missias, Megan Batdorff, Tara Ward. Absent: Yvette Ringsmuth, Dodd Russell.
- II. **Changes or Additions to Agenda:** None.
- III. **Approval of Previous Meeting Minutes:** Motion by Batdorff to approve the regular meeting minutes dated February 19th, 2018, seconded by Ward, voice vote; 4 ayes, 0 nays, motion carried.
- IV. **Public Comment:** None
- V. **Recognitions:** None
- VI. **Board Correspondence:** None
- VII. **Presentations:** None
- VIII. **Reports:**
 - a. Superintendent's Report: Kelly reported on 2018-19 enrollment: 83 returning students, 100% retention for the second year in a row; 51 new applicants for 43 open seats resulting in 8 students on the initial waitlist. The waitlist is expected to grow into the spring.
 - b. President's Report: Sanford reported on the information that was shared with parents and public about the reauthorization process. Thanks to Kelly and staff for their hard work which keeps enrollment numbers where they are.
 - c. Treasurer's Report: Batdorff reviewed her report. Finances are strong. Receipts continue to come in for donations. The 2018-19 budget anticipates increases in operational dollars for supplies, benefits, consultant and attorney fees.
 - d. Committee Reports
 - i. Facilities/Finance: Sanford reported that the school has reengaged Ellen Fred to negotiate with the Grand Traverse Land Conservancy. The school is looking at being a leader in making plans for the traffic issue in the area. Would like to possibly talk to a civil engineer and find out the costs for completing a traffic study. Batdorff recommends a 2018-19 budget line to support the 8th grade field trip. Batdorff reported on the \$120,000 note due in July; the committee will look into combining this note with the cashflow note taken in April to reduce fees and other costs.
 - ii. Personnel: Missias reported that the new custodial is performing well. The committee approved a \$1 per hour increase in pay for that position.

Staffing and hiring for next year will include World Language and a clerical support position. These positions will be posted in early April. Assistant principal interviews will take place with internal candidates on Thursday, April 12th. Compensation recommendations were discussed include one-time enrollment stipends in the amount of \$2,000 for select staff members.

- iii. Curriculum: Did not meet. Rescheduled for April 11th.
- iv. Faculty summary: Susan Taylor reported that staff has confidence in the board and Kelly for the reauthorization process. In regards to land acquisition, they are supportive of acquiring land and would like more information regarding any building and development that may occur.
- v. Family/Teacher Council: Kelly reviewed minutes.

IX. Discussion Items:

- a. Charter Reauthorization Commencing July 2019
 - i. Potential Authorizers: Sanford, Batdorff, and Missias reported on discussions with various university authorizers.
 - ii. Workload- Kelly stated that there will be a monthly update in the board packet that will be shared with the board and staff regarding the status of reauthorization process. The board discussed the process of reauthorization. Batdorff will be working on the application process.
- b. Administrative Restructuring for 2018-19: Kelly reviewed his recommendations addressing administrative changes.
- c. Preliminary FY2018-19 Budget: Kelly reviewed the preliminary budget.
- d. 8th Grade Field Trip: Kelly reviewed the agenda for this over-night trip on May 30-31.
- e. Board Retreat: A special meeting of the board will take place at the Cambria Suites on Friday, April 13th from 8:00am to 4:00pm. The morning will be spent in training pertaining to the superintendent evaluation process under the facilitation of MASB consultant Richard Diebold. The afternoon will be spent discussing strategic planning with Kelly facilitating the discussions.
- f. Career Ladder: Missias will set a date to meet with the staff.

X. Action Items:

- a. \$120,000 "Public Use" Loan Renewel: Motion by Missias to approve \$120,000 public use loan renewal, seconded by Batdorff, voice vote; 4 ayes, 0 nays, motion carried.
- b. Approved Course List: Motion by Missias to approve course list, seconded by Ward, voice vote; 4 ayes, 0 nays, motion carried.

XI. Public Comment: None.

- XII. Adjournment:** Motion by Missias to adjourn meeting, seconded by Ward, voice vote; 4 ayes, 0 nays, motion carried. Meeting adjourned at 6:34 p.m.

Eric Breithaupt
Recording Secretary