

Minutes of The Greenspire School
Board of Education - Regular Meeting
April 23rd, 2018
Unapproved

- I. **Call to Order & Roll Call:** President Kurt Sanford called the meeting to order at 5:32 p.m. The meeting was held in the Math Commons area. Present: Kurt Sanford, Yvette Ringsmuth, Megan Batdorff, Tara Ward. Absent: Dodd Russell, Steve Cousins. Matthew Missias arrived at 5:36 p.m.
- II. **Changes or Additions to Agenda:** None.
- III. **Approval of Previous Meeting Minutes:** Motion by Batdorff to approve the regular meeting minutes dated March 19th, 2018, seconded by Ward, voice vote; 5 ayes, 0 nays, motion carried. Motion by Ringsmuth to approve special meeting minutes dated April 13th, 2018, seconded by Batdorff, 5 ayes, 0 nays, motion carried.
- IV. **Public Comment:** None
- V. **Recognitions:** None
- VI. **Board Correspondence:** None
- VII. **Presentations:** None
- VIII. **Reports:**
 - a. Superintendent's Report: Kelly deferred to discussion items and mentioned that the waiting list continues to grow.
 - b. President's Report: Sanford deferred.
 - c. Treasurer's Report: Batdorff reviewed her report. Monthly financials look good, continue to see overspending in the areas of instructional support, supplies, and student transportation. She also reviewed budget comparisons for public and charter schools in Michigan to look at percentages spent on instruction, administration, debt service, etc. As Greenspire grows, she wants the board to be aware of these percentages and have set goals to keep them where they want.
 - d. Committee Reports
 - i. Facilities/Finance: Sanford reported on meeting. They discussed looking at an appraisal and would like the bank to recommend a different appraisal company. Facilities discussed having a company look at the traffic flow for the school.
 - ii. Personnel: Did not meet.
 - iii. Curriculum: Reviewed new math structure, posting goes up for world language teacher, discussed sex education and recommended abstinence based. Discussed new project, Michigan Impacts, MI.

- iv. Faculty summary: Kelly Francisco reported the staff is happy to see the world language posting, the staff would also like to take an active role in the reauthorization process, and look forward to updates from the special meeting. Thanked the board for their hard work.
- v. Family/Teacher Council: Ward reviewed report. Upcoming events; Ice cream social coming May 10th, 8th grade field trip, spring lock-in June 1st, fun run and 8th grade graduation on June 11th , volunteers still needed. End of school events on June 12th.

IX. Discussion Items:

- a. Long Term Debt Restructuring- Sanford reviewed a plan to look at getting a favorable appraisal to get rid of the CD for \$120,000. The bank has also mentioned possibly renewing the loan sooner than next March to possible take advantage of interest rates. Long term debt stands around \$1.4 million.
- b. Superintendent's Evaluation
 - i. Adoption of MASB Tool- Visitor from East Jordan, Kelly is recommending to adopt this method and timing of the superintendent's evaluation.
 - ii. Evaluation Calendar- Evaluation's will be done in November and June each school year.
- c. Charter Reauthorization- TCAPS will not extend services for another year after June 30, 2019. Greenspire will have a new authorizer by that date. Kelly reported on NMU visit, board discussed. Kelly reported on more upcoming visits from Saginaw Valley, Ferris State, CMU, and Grand Valley State University. Missias thanked Kelly and the staff for having the Universities visit and allowing them into the school.
- d. Preliminary FY2018-19 Budget- Kelly reviewed budget numbers for FY 2018-2019. He asked for board permission to start discussions with staff that he is recommending select positions will receive \$2000 increase along with 3% increase and it has the support of personnel committee and is dependent on board approval.
- e. Career Ladder- Missias will still meet with staff within the next two weeks.

X. Action Items:

- a. Empaneling of High School Steering Committee- Motion by Missias to approve the creation of a high school working group of 3-7 members to work on exploring the feasibility adding grades 9-12, seconded by Ward, voice vote; 5 ayes, 0 nays, motion carried.
- b. Assistant Head of School – Motion by Ringsmuth to approve Sarah Payette as Assistant Head of School for 2018-2019 schoolyear, seconded by Batdorff, voice vote; 5 ayes, 0 nays, motion carried.

XI. Public Comment: None.

XII. **Adjournment:** Motion by Missias to adjourn meeting, seconded by Ward, voice vote; 5 ayes, 0 nays, motion carried. Meeting adjourned at 6:45 p.m.

Eric Breithaupt
Recording Secretary