

Minutes of The Greenspire School
Board of Education - Regular Meeting
September 18th, 2017

- I. **Call to Order & Roll Call:** Vice -President Raymond Minervini called the meeting to order at 5:30 p.m. The meeting was held in the Math Commons area. Present: Yvette Ringsmuth, Matthew Missias, Raymond Minervini, and Tara Ward. Absent: Megan Batdorff, Dodd Russell, and Kurt Sanford.
- II. **Changes or Additions to Agenda:** None.
- III. **Approval of Previous Meeting Minutes:** Motion by Ringsmuth to approve the regular meeting minutes dated June 26th, 2017, seconded by Missias, voice vote; 4 ayes, 0 nays, motion carried.
- IV. **Public Comment:** None
- V. **Recognitions:** None
- VI. **Board Correspondence:** None
- VII. **Presentations:** None
- VIII. **Reports:**
 - a. Superintendent's Report: Kelly formally welcomed Ben Stevens to the Greenspire staff. Reported on Leelanau Outdoor Center camp and attendance; 111 out of 126, excellent weather, and no incident reports. Progress update on Maple building renovation; waiting for lockers to be installed. The doors on the north side have been glazed to obstruct the view and will allow for use of the room during lock-down drills. Calendar events upcoming: grown-up recess at Brew, Thursday, September 21st, from 7-9 pm. Also, Harvest Celebration, October 13th, from 7-9 pm.
 - b. President's Report: No report
 - c. Treasurer's Report: Kelly reviewed the financial statements from June, July, and August; they continue to project a fund balance in excess of 11%. Ward asked for a fund balance line item on the balance sheet.
 - d. Committee Reports
 - i. Finance/Facilities: Kelly noted that the school continues to look at the property easement to the north and property clarification on existing property before any long term planning can be done.
 - ii. Personnel: No report
 - iii. Curriculum: Ward reported on August meeting as noted in board packet.

- iv. Family/Teacher Council: Kelly reviewed minutes from August and September as noted in board packet.

IX. Discussion Items:

- a. Math Curriculum and Staffing – Kelly reported on the current math program and master schedule and the possible recommendation to make Ben Stevens' position full-time at the semester. Kelly reviewed the cost to do so, and stated that it can be a long term solution to math challenges poses in a multi-age classroom. Missias stated that the personnel committee has reviewed this and support the plan. Minervini stated that the finance committee reviewed it also. The curriculum committee will review the impacts of the potential change in October and November.
- b. Board Recruitment – Kelly reminded the board of the time necessary to replace a board member with Raymond Minervini stepping down at year's end. Kelly recommends the board have a candidate ready for approval in November. Missias asked about the process, and Kelly stated that an individual interested should start with sending a letter of interest with resume, three letter of recommendations, one of which from a school related individual, fill an identified skill gap on the board, have some type of board level experience is preferable, strong record of volunteering for Greenspire, including committee work, and then be interviewed by the executive committee, which would make a recommendation to the board. Ward asked about Sheri's experience and Kelly will share with the board.
- c. Past Policy Review Process – Kelly notified the board that they passed en masse policy updates in June but indicated a desire to review those changes after the fact. Kelly stated he can work with the board to go over the questions or changes they have.
- d. November 20th Board Meeting/Change of Date - Kelly stated that Sanford has proposed changing the board meeting date in November from the 20th to 13th.

X. **Action Items:** None

XI. **Public Comment:** None.

XII. **Adjournment:** Motion by Ringsmuth to adjourn meeting, seconded by Ward, voice vote; 4 ayes, 0 nays, motion carried. Meeting adjourned at 6:38 p.m.

Eric Breithaupt
Recording Secretary