

Minutes of The Greenspire School  
Board of Education - Regular Meeting  
September 21st, 2015  
*Unapproved*

- I. **Call to Order & Roll Call:** President Kurt Sanford called the meeting to order at 5:30 p.m. The meeting was held in the Math Commons area. Present: Kurt Sanford, Tara Ward, Raymond Minervini, Blythe Skarshaug, Michelle Worden, Gina Aranki.
  
- II. **Changes or Additions to Agenda:** None
  
- III. **Approval of Previous Meeting Minutes:** Ward noted a misspelling in the minutes. Motion to approve minutes by Worden, second by Aranki, voice vote: 6 ayes, 0 nays, motion carried.
  
- IV. **Public Comment:** None
  
- V. **Recognitions:** None
  
- VI. **Board Correspondence:** None
  
- VII. **Presentations:**
  - a. 2014-15 Parent Satisfaction Survey Results - Kelly reviewed results of parent satisfaction survey.
  
- VIII. **Reports:**
  - a. Head of School and Superintendent's Report: Kelly reviewed the Professional Development days in August were extremely productive. He reviewed grants pending, school events, enrollment and finances.
  - b. President's Report - Sanford discussed replacing Dawn Oh's position on board and formalizing a process for board placement.
  - c. Treasurer's Report - Worden reviewed that the finance dashboard
  - d. Committee Reports
    - i. Finance- Sanford will look into acquiring land on west end of property and feasibility of future building with Garfield Charter Township
    - ii. Facilities - Sanford reviewed new maintenance position and discussed courtyard future
    - iii. Grants - Aranki reported Sunrise rotary for a school sign at approximately \$3000.; application to Grand Traverse Band pending.
    - iv. Advancement - Kelly reviewed fundraising recommendations from Lawton Gallagher about marketing and fundraising; submitted for board review. The school needs full board participation before going public with Annual fund. Worden reviewed update on meeting with Lawton Gallagher; \$60,000 annual campaign goal established
    - v. Family Council - Ward reviewed main goals of Family/Teacher Council, discussed great attendance and turnout for back to school night.
    - vi. Personnel - No activity
    - vii. Curriculum - Ward reported PD days were useful in August. Have also contacted some at TBA to consult with staff on PBL. Project lead the Way will start this winter. The committee supports purchasing the Middlebury world language online program.
    - viii. Board Nominations - Inactive

**IX. Discussion Items:**

- a. Greenspire Annual Campaign – Previously discussed during superintendent’s report and finance/advancement report.
- b. Future Growth Steering Committee - Kelly mentioned that discussion around creating this committee is needed. Sanford stated that perhaps waiting until after the board retreat would be a good time and that there are community members who are interested in serving. Worden suggested asking parents.
- c. Board Nomination Committee - Personal will start with gathering names for new board members. Kelly stated there is a robust list of interested people. Sanford mentioned the idea again of increasing the board membership to nine.
- d. Board Strategic Planning - Kevin stated it will be Friday November 20th, 8-4 with working lunch. Location to be determined. Kelly will check to see if the Chamber of Commerce is available.

**X. Action Items:**

- a. Approval of Middlebury online language course acquisition - Motion by Skarshaug to approve, second by Aranki, Voice vote: 6 ayes, 0 nays, motion carries.
- b. Board Composition - Sanford discussed. Motion by Minervini to terminate Worden’s term on the Board, second by Skarshaug. Discussion by Worden, Minervini, Sanford, Aranki, Skarshaug, and Ward. Roll call vote: Sanford: Aye, Minervini: Aye, Worden: Abstain, Skarshaug: Aye, Aranki: Aye, Ward: Abstain.

**XI. Consent Agenda: None**

**XII. Public Comment:** Paul Soma, TCAPS Superintendent, commented TCAPS had thoroughly reviewed the financial relationship between Sanford and the school and the board can be assured that there is not a conflict of interest between Sanford and the school.

**XIII. Adjournment:** Sanford adjourns meeting at 6:57 p.m.

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Eric Breithaupt  
Recording Secretary