



BOARD OF EDUCATION

Regular Meeting – October 19, 2020 – 5:30 pm

Approved Minutes

- I. **Call to Order & Roll Call.** Vice President Babin-Ringsmuth called the meeting to order of The Greenspire School at 5:39 p.m. The meeting was held remotely via Zoom.
 - i. Board Members Present: President Kurt Sanford, Vice Yvette Babin-Ringsmuth, Meagan Batdorff, Marco Cabrera, Ward Kuhn, Tara Ward
 - ii. Board Members Absent: Steve Cousins
 - iii. Administrators Present: Superintendent Robert Walker, Recording Secretary Sarah Payette

- II. **Changes or Additions to the Agenda** – Babin-Ringsmuth suggested addition of X h; adding approval of reception of audit from Maner Costerisan
Motion: Sanford
Support: Kuhn
Motion passed: 6-0

- III. **Approval of Previous Meeting Minutes**
 - a. Approval for September 21st minutes
Motion: Kuhn
Support: Ward
Motion passed: 6-0

- IV. **Public Comment** –
 - a. Feedback – Greenspire School Extended COVID-19 Learning Plan -
 - i. Josh Benhauser
 - ii. Becky Maddox
 - iii. Agnes Jury
 - iv. Jenn Hood

- V. **Recognitions** - none

- VI. **Board Correspondence** - none

- VII. **Presentations**
 - a. FY 19/20 Audited Financial Statement - Dave Nielsen from *Maner Costerisan*, provided a report of Greenspire's financial statement

- VIII. **Reports**
 - a. **Superintendent's Report** – Walker reported on enrollment for count day, distinguishing remote versus hybrid counts. Walker explained the new parent group, "The Huddle.". The website and logo should be up by the end of the week. Walker shared gratitude for the donation of many pumpkins in honor of

Lydia Furst. Walker asked the board to review the attached transparency information.

- i. Report on Two-Way Interaction (COVID-19 Learning Plan)
- b. **President's Report** – Vice Babin-Ringsmuth expressed gratitude for staff efforts in switching to the hybrid schedule. Babin-Ringsmuth reviewed the agenda for the upcoming board retreat. Policies related to volunteers and duty days have been updated along with updates on parent/guardian student handbook related to mask wearing.
- c. **Treasurer's Report** – Batdorff operating on last year's per pupil funding. An additional \$65 per pupil. Batdorff reminded the board of the blended budgeting between last year's and current year's enrollment. Her recommendation is to take caution and limit spending in preparation for future cuts and unknowns.
- d. **Authorizers Report** – Matt Missias, from GVSU, expressed gratitude for staff and board for their dedication this year. Missias reminded the board that future board meetings can be allowed electronically for the remainder of the school year. GVSU's recommendation regarding planning mid year budgets was reviewed in effort to consider future changes.
- e. **Committee Reports**
 - i. **Facilities & Finance** – Batdorff reported that road construction is underway and will be complete soon. Door locks are being examined to determine replacement in the Maple building.
 - ii. **School Expansion** – Batdorff reported that Mike Shramm is the project manager. Enrollment applications are being created. Batdorff and Shramm toured the NMC facility with John Dancer from Cornerstone. She reported on the renovations and modifications necessary to be up to code and for useability as a high school. The high school marketing plan is also beginning to be developed. The Math and Science coordinator position is still needed to be filled.
 - 1. **CSP Grant** – content included above.
 - iii. **Personnel** – Babin-Ringsmuth reviewed substitute teacher pay recommendation.
 - iv. **Curriculum/School Improvement** – Ward provided a summary of the hybrid schedule and discussion of the high school expansion. Ward reported a change in the meeting schedule to accommodate the parent committee member.
 - v. **Faculty Summary** – Susan Wooton reported on behalf of the staff: “ The staff appreciated the board's support and acknowledgement of the challenging circumstances that we are continuously working through. The hybrid option, while difficult, is providing the safety for our Greenspire Community that allows us to continue with in person learning. Hybrid has also given us the opportunity to bring back the many things that are embedded into our Greenspire mission statement. We are thankful to the Greenspire Community for your patience and support.”
 - vi. **Student Support Council** – Cabrera has scheduled another council meeting this week to provide additional support for the hybrid schedule for parents.

IX. Discussion Items

- a. Superintendent Review Process - Babin-Ringsmuth explained that board member Steve Cousins will provide a review of the MASB tool during the board retreat. Quarterly, Superintendent Walker has requested an informal review with

the board in a closed session. Support and suggestions for getting these meetings on the calendar soon was mentioned.

X. Action Items

- a. Approval of Administrative Guidelines (*National Charter Schools Institute*)
Motion: Batdorff
Support: Sanford
Motion passed: 6-0
- b. Approval of COVID-19 Extended Learning Plan Renewal
Motion: Kuhn
Support: Cabrera
Motion passed: 6-0
- c. Approval of 2020-2021 School Calendar Amendment
Motion: Cabrera
Support: Kuhn
Motion passed: 6-0
- d. Approval of Student/Parent/Guardian Handbook Amendments to include mask wearing for dress code.
Motion: Sanford
Support: Batdorff
Motion passed: 6-0
- e. Approval of Faculty and Staff Handbook Amendments
Motion: Kuhn
Support: Sanford
Motion passed: 6-0
- f. Approval of Legal Counsel Representation with Clark Hill- Retainer Letter
Motion: Batdorff
Support: Cabrera
Motion passed: 6-0
- g. Approval of Substitute Teacher Pay Rate 2020-2021
Motion: Sanford
Support: Ward
Motion passed: 6-0
- h. Approval of reception of FY 19/20 Audited Financial Statement from Maner Costerisan
Motion: Kuhn
Support: Ward
Motion passed: 6-0

XI. Public Comment - none

XII. Adjournment -

Motion: Cabera
Support: Ward
Motion passed:
Meeting adjourned at 7:49 p.m.

Respectfully submitted,

Tara Ward, School Board Secretary