



## BOARD OF EDUCATION

Regular Meeting – November 16, 2020 – 5:30 pm

### Approved Minutes

- I. **Call to Order & Roll Call.** Vice President Babin-Ringsmuth called the meeting to order of The Greenspire School at 5:37 p.m. The meeting was held remotely via Zoom.
  - i. Board Members Present: President Kurt Sanford, Vice Yvette Babin-Ringsmuth, Meagan Batdorff, Marco Cabrera, Steve Cousins, Ward Kuhn, Tara Ward
  - ii. Board Members Absent: None
  - iii. Administrators Present: Superintendent Robert Walker, Recording Secretary Sarah Payette
  
- II. **Changes or Additions to the Agenda**
  - a. Amendment to agenda - topic of Closed session, “Quarterly Informal Review”  
Motion: Kuhn  
Support: Ward  
Motion passed: 7-0
  - b. Amendment to agenda - adoption of Open Meetings Act Resolution to allow meetings for the remainder of 2020-2021 as needed via Zoom as action item d  
Motion: Ward  
Support: Cabrera  
Motion passed: 6-0
  
- III. **Approval of Previous Meeting Minutes**
  - a. Approval for October 19th minutes  
Motion: Kuhn  
Support: Cabrera  
Motion passed: 6-0
  
- IV. **Public Comment –**
  - a. Feedback – Greenspire School Extended COVID-19 Learning Plan - none
  
- V. **Recognitions - none**
  
- VI. **Board Correspondence - none**
  
- VII. **Presentations**
  - a. High School Expansion Report - Tanya Firestone, High School Education Program Design and Curriculum Consultant, explained 3 parts of the curriculum design used in the high school development. Discussion ensued.
  
- VIII. **Reports**
  - a. **Superintendent’s Report** – Walker reviewed enrollment, changes and protocols of Phase 4. New website is live and includes tools such as the *Week Ahead* for

parents. More pages may be designed for the high school. Teacher and school support grants are being processed. Walker shared previous student's writing presented to Greenspire from TC High.

- i. Report on Two-Way Interaction (COVID-19 Learning Plan). Walker reported results of Two-Way Interaction log after the first month of attendance.
- b. **President's Report** – Vice Babin-Ringsmuth expressed gratitude for staff and parents for ongoing adaptability this year.
- c. **Treasurer's Report** – Batdorff reported waiting for funding updates. Part time special education position has been posted to be filled next semester. Ward requested a percentage fund balance in the future.
- d. **Authorizers Report** – Matt Missias, from GVSU, reminded the board of training due in June, connected to the academic grant. Monthly webinars are available for attendance. Batdorff and Sanford were reminded of July renewals.
- e. **Committee Reports**
  - i. **Facilities & Finance** – Batdorff reported a holding pattern with minor facility issues.
  - ii. **School Expansion** – Batdorff reported changes in the NMC square footage cost. Batdorff explained the current working plan for the rented space at NMC. Spaces can be leased anytime after April 1st. NMC is open to a 2 or 3-year lease. Discussion on lease agreement ensued. Batdorff is inquiring about the availability of tours, mid winter.
    1. **CSP Grant** – Included in high school expansion report
  - iii. **Personnel** – Babin-Ringsmuth reviewed staffing related to hybrid changes and reviewed discussion points regarding Superintendent informal quarterly review.
  - iv. **Curriculum/School Improvement** – Ward also reviewed hybrid changes and challenges. There will be a new platform for school improvement plans.
  - v. **Faculty Summary** – Claire Alexander read a summary on behalf of the staff related to COVID concerns. Alexander reported that the majority of the staff is interested in switching to virtual learning for all students beginning November 18th.
  - vi. **Student Support Council** – Cabrera reported working on setting a date for an upcoming meeting to share high school development progress.

## IX. Discussion Items

- a. Superintendent Review Process - Cousins completed sharing the review process that had begun during the staff retreat. He suggested that the executive committee assist in creating mutually selected targets for Walker. Cousins suggested the timeline be created soon.

## X. Action Items

- a. Approval of COVID-19 Extended Learning Plan Renewal. Walker explained the reasons behind taking three weeks of fully remote beginning Thursday, November 19th thru December 8. Walker explained the remote schedule for all students. See attached details.  
Motion: Cousins  
Support: Sanford  
Motion passed: 7-0
- b. Acceptance of Amended 2020-2021 School Calendar  
Motion: Cousins  
Support: Ward

- Motion Passed: 7-0
- c. Acceptance of 2019-2020 Academic Grant Award  
Motion: Sandord  
Support: Ward  
Motion Passed: 7-0
  - d. Adoption of Open Meetings Act Resolution  
Motion: Cabrera  
Support: Cousins  
Motion Passed: 7-0

**XI. Public Comment - none**

- a. Question from parent regarding virtual attendance
- b. Comment from staff member regarding start date of remote learning

**XII. Adjournment to Closed Session per Walker's request for Superintendent/Head of School Quarterly Informal Review -**

Motion: Kuhn  
Support: Batdorff  
Motion passed: 6-0  
Meeting adjourned at 7:35 p.m.

**XIII. Reconvene Open Session**

Motion: Cousins  
Support: Batdorff  
Motion passed: 6-0

**XIV. Adjournment**

Motion: Cabrera  
Support: Cousins  
Motion passed: 6-0  
Meeting adjourned at 7:36 p.m.

Respectfully submitted,



Tara Ward, School Board Secretary

1/6/2021