



## BOARD OF EDUCATION

Regular Meeting – December 21, 2020 – 5:30 pm

### Approved Minutes

- I. **Call to Order & Roll Call.** Vice President Babin-Ringsmuth called the meeting to order of The Greenspire School at 5: 32 p.m. The meeting was held remotely via Zoom.
  - i. Board Members Present: President Kurt Sanford, Vice Yvette Babin-Ringsmuth, Meagan Batdorff, Marco Cabrera, Steve Cousins, Ward Kuhn, Tara Ward
  - ii. Board Members Absent: None
  - iii. Administrators Present: Superintendent Robert Walker, Recording Secretary Sarah Payette
  
- II. **Changes or Additions to the Agenda**
  - a. Amendment to agenda - Motion to remove Xb, lease agreement  
Motion: Kuhn  
Support: Ward  
Motion passed: 7-0
  
- III. **Approval of Previous Meeting Minutes**
  - a. Approval for November 16th and Dec. 6th minutes  
Motion: Kuhn  
Support: Cousins  
Motion passed: 6-0
  
- IV. **Public Comment –**
  - a. Feedback – Greenspire School Extended COVID-19 Learning Plan - none
  
- V. **Recognitions - none**
  
- VI. **Board Correspondence - none**
  
- VII. **Presentations - none**
  
- VIII. **Reports**
  - a. **Superintendent's Report –** Walker welcomes Jean Schramm to the Greenspire staff as a part time special education position. Walker reviewed December's Community Impacts. He also reviewed the donations for the 100% in 100 Days fundraiser, which ended last week. Enrollment preparation is underway.
    - i. Report on Two-Way Interaction (COVID-19 Learning Plan). Walker reported results of Two-Way Interaction log for the month of December.
  - b. **President's Report –** Vice Babin-Ringsmuth expressed gratitude for the 100% in 100 Days participation and for the staff and consultants for the high school development. Babin-Ringsmuth reported on the process for Walker's quarterly review.

- c. **Treasurer's Report** – Batdorff reported a place for fund balance to be included as a percentage. A 2% deficit exists as the result of under enrollment. Batdorff reports that the fund balance is healthy. A budget amendment will be available in February.
- d. **Authorizers Report** – Matt Missias, from GVSU, reported that school performance reports arrived today. These will be made public in January. Virtual board training has been made available. Annual conflict of interest forms are due at the end of January.
- e. **Committee Reports**
  - i. **Facilities & Finance** – Batdorff reported a COVID related grant through ISD that Walker has applied to. Signage has been explored with the new logo to increase visibility. Grant funds are available for high school signage. Sanford suggested Walker connect with Pete Stalker with Mercantile Bank to discuss mortgage and note for next year.
  - ii. **School Expansion** –
    - 1. **CSP Grant** – Batdorff reported working with the MDE regarding moving around budgeted items. Batdorff stated that January will include work in marketing, hiring, policy development and student and parent handbook.
  - iii. **Personnel** – Babin-Ringsmuth reviewed staffing related to the COVID vaccine and guidance for how to move forward.
  - iv. **Curriculum/School Improvement** – Ward reported an update from the field on remote learning, technology troubleshooting and parental communication regarding remote attendance.
  - v. **Faculty Summary** – Phil Girard reported from the staff appreciation for the board's dedication, acknowledgement of Jean schramm as a new staff member and gratitude for the consultants and their time spent with the middle school staff providing an update.
  - vi. **Student Support Council** – Cabrera reported that the SSC time was spent reviewing the high school development with the consultants.

## IX. Discussion Items

## X. Action Items

- a. Approval of COVID-19 Renewal Extended Learning Plan. Walker explained the need to wait for the health department meeting to make changes beyond January 7th. Walker anticipates the need for a special BOE on January 4th. See attached details.  
 Motion: Cabrera  
 Support: Ward  
 Motion passed: 7-0
- b. Approval of Contract - Consultant Agreement - William Queen - High School  
 Motion: Kuhn  
 Support: Ward  
 Motion passed: 7-0  
 Approval of Contract with Amendments set forth  
 Motion: Kuhn  
 Support: Sanford  
 Motion passed: 7-0  
 Approval of Contract with Amended language  
 Motion passed: 7-0

d. Approval of Contract - Consultant Agreement - Christopher Murdock, with  
Aforementioned Amendments of Queen Contract

Motion: Kuhn

Support: Batdorff

Motion Passed: 7-0

**XI. Public Comment - none**

**XII. Adjournment**

Motion: Cabrera

Support: Ward

Motion passed: 7-0

Meeting adjourned at 6:31 p.m.

Respectfully submitted,

 1/25/2021  
Tara Ward, School Board Secretary