

Greenspire High School
Student Technology Agreement
2022-2023 School Year

As a **Greenspire High School** student, I understand that I am responsible for my Macbook Air during school hours. This device is the property of The Greenspire School District and therefore I must abide by the following procedures and guidelines in order to use this device for learning purposes.

I agree to the following daily procedures with regard to my school-assigned Macbook Air: (initial each)

- _____ I will return my laptop to my charging cart and plug it in before leaving for the day.
- _____ I will be very careful when I plug and unplug my laptop each day. I will not yank the cord.
- _____ I understand that I am being assigned to **one device**. It is my responsibility to take care of it.
- _____ I understand that this laptop and network will be monitored by the school administration.
- _____ I will put my laptop into its sleeves before it goes into a backpack or bag.
- _____ I will not remove my device's protective shield at any time.
- _____ If I drop my laptop, I will bring it to my teacher immediately for inspection.
- _____ I will not allow other students to borrow my laptop because I will be responsible for their usage of it.
- _____ I will not carry my device by its display, only by its base. We prefer you to carry it with **two hands**.
- _____ I will not place my laptop under other objects like books or other laptops.
- _____ I will not deface my school-issued laptop with stickers, markers, white-out, etc.
- _____ I will use Google Drive to save my assignments and documents.

If something significant happens to my laptop, I understand that I may be charged a \$50.00 fee in order to repair this device. In the interim, I will check out a Chromebook from the office until AppleCare sends my laptop back to the school. If my laptop goes missing, it will not be replaced until the following school year. The student will then be responsible for finding a replacement.

I understand that that I am prohibited from using my Macbook for the following activities:

- Games (unless approved by a teacher for learning purposes)
- Viewing or Downloading Unsafe, Inappropriate, or Suspicious Content/Software
- Attempting to bypass a firewall
- Cyberbullying
- Illegal activity (*example: hacking*)
- Social Media
- Printing on a school printer without permission
- Sending out scam emails to the student body or staff
- Sending out emails on behalf of the district or school without permission

I understand the guidelines and rules for usage; I understand that my usage is closely monitored.

Student Signature: _____ **Date:** _____

Student Printed Name: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

Parent Printed Name: _____ **Date:** _____