



## BOARD OF EDUCATION

Regular Meeting - December 19, 2022 ~ 5:30 pm

Unapproved Minutes

**I. Call to Order & Roll Call.** President Yvette Babin-Ringsmuth called the meeting to order at 5:34 pm. The meeting was held in Spruce Hall with a remote option via Zoom.

i. Board Members Present: Yvette Babin-Ringsmuth, Meagan Batdorff, Ward Kuhn, Tara Ward (remotely), Marguerite Cotto, Marco Cabrera

ii. Board Members absent: Kurt Sanford,

iii. Administrator Present: Superintendent Robert Walker, Recording Secretary Robert Walker

**II. Changes or Additions to the Agenda - None**

a. Motion to Keep Agenda as posted

Motion: Kuhn

Motion support: Marco

Motion passed: 5-0

**III. Approval of November 21, 2022 BOE Meeting Minutes**

a. Approval for previous BOE minutes as written

Motion: Kuhn

Support: Batdorff

Motion passed: 5-0

**IV. Public Comment - None**

**V. Recognitions - None**

**VI. Board Correspondence - None**

**VII. Presentations- None**

**VIII. Reports**

a. Superintendent's Report – Walker reported on enrollment as of December 14th and noted some additional students enrolling at both schools beginning second semester. Walker reported on the high expansion and grant progress as well as budget changes after our federal fund amounts became available. Walker reported on the P3 pilot program that will start in 2023 as well as the 8E Teacher Evaluation system and summer program. The high school had their winter formal. The middle school finished The Season of Giving. Walker reported on recent community connections and a facilities update for the middle school campus.

b. President's Report - Babin-Ringsmuth submitted a report in board packet.

- c. Treasurer's Report - Batdorff reported on the variables of federal funding and how it affects our budget, however we expect it to even out in the end. ESSER II and ESSER III funds will be used to supplement general funds in FY22 and FY23.
  - i. CSP Grant - Batdorff reported that the final budget for Implementation II was approved by MDE. The team continues to spend grant dollars and submit reimbursements.
- d. Authorizer's Report - GVSU's representative, Matt Missias, reminded about National School Choice week and that school reports are out in embargoed form to school leaders. The reports will be public in January. There will be a round of academic grants available in January. Missias reminded us about the financial literacy requirement for high school students and that two board members terms are coming up for renewal in the spring. Missias encouraged communication with new legislators and described the new grow your own initiative.
- e. Faculty Summary (Jean Schramm) - The middle school is engaged in our current project "Toys 'Rnt Us" which involved trips to a local preschool, guest speakers, and presentations. The Giving Season campaign has gone very well and there have been some great competitions between classes. The staff is appreciative of the 8E teacher evaluation program. The high school had their Winter Formal and PSAT scores are now available to students. The grant work is progressing and the high school continues to work to increase rigor with their curriculum. A Parent Prom is scheduled for late-January.

## **IX. Consent Agenda**

- a. Committee Reports
  - i. Facilities & Finance
  - ii. School Expansion
  - iii. Personnel
  - iv. Curriculum/School Improvement Team
  - v. Student Support Council
    - Approval of consent agendas of those provided
    - Motion: Ward
    - Support: Cabrera
    - Passed: 5-0

## **X. Discussion Items**

- a. HR Provider

Ringsmuth reported that along with Walker, they met with the new provider. Walker reported that they discussed health care costs and hope to have a cost comparison back in early January. Walker also reported that transition timelines were discussed as well as the format for the superintendent review. It was discussed and agreed that the board will have the item as a discussion item in January with possible approval in February and no formal presentation was

required by the provider.

b. Board Policy (Fall 2022 Updates)

Walker discussed the new policies included. Most are updated language however a policy regarding drones was added since the high school has two drones.

c. High School Expansion

Walker reported that the team (Batdorff, Walsh and Walker) met with NMC recently to discuss a lease proposal. Batdorff submitted a proposal to the board for discussion. Areas for further negotiation include common space and hallways, as well as the lease rate. It was noted that we were in favor of a ten year lease. Cotto noted that many organizations have three to five year leases currently. Kuhn noted the possibility of a ten year lease with the option of an additional five years or a five year lease with the option of an additional five years.

**XI. Action Items**

a. Middle School Enrollment Increase

Motion: Cabrera

Support: Meagan

Motion passed: 5-0

b. Middle School/High School Enrollment/Application Process

Motion: Kuhn

Support: Cotto

Discussion: Ward noted that the title on each document should be adjusted to more clearly reflect *middle school* and *high school*. Additionally, it was noted to change mother and father to guardian #1 and guardian #2.

Motion passed: 5-0

c. Middle School Emergency Operations Plan

Motion: Cabrera

Support: Batdorff

Discussion: Ward noted that we should clarify the language on page 23. Kuhn suggested that this state *may be taken*.

Motion passed: 5-0

d. High School Emergency Operations Plan

Motion: Kuhn

Support: Cabrera

Discussion: Ward noted that we should clarify the language on page 23. Kuhn suggested that this state *may be taken*.

Motion passed: 5-0

e. Middle School Curriculum Catalog

Motion: Batdorff

Support: Cabrera

Motion passed: 5-0

f. High School Career Tech Center Guidelines

Motion: Kuhn

Support: Cotto

Motion passed: 5-0

g. Travel Reimbursement Policy Update

Motion: Cabrera

Support: Batdorff

Motion passed: 5-0

**XII. Public Comment- None**

**XIII. Adjournment into Closed Session**

Motion: Kuhn (noted this was to discuss superintendent review at the request of the superintendent at 7:00 pm)

Support: Cabrera

Motion passed: 5-0 (Babin-Ringsmuth, Batdorff, Kuhn, Cabrera, and Cotto)

a. Quarterly Superintendent Feedback and Review Session: Progress on goals was noted and feedback on Superintendent was given.

**XIV. Reconvene Open Session**

Motion: Kuhn

Support: Batdorff

Motion passed: 4-0 (Babin-Ringsmuth, Batdorff, Kuhn and Cotto)

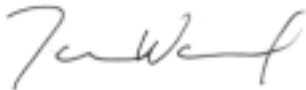
**XIII. Adjournment at 8:01 pm**

a. Motion: Kuhn

Support: Cotto

Motion passed: 4-0

Respectfully submitted,



Tara Ward, School Board Secretary

The next meeting is scheduled for January 23, 2023 at 5:30pm in the Spruce Building (Middle School Campus)