



## BOARD OF EDUCATION

Regular Meeting - March 20, 2023 ~ 5:30 pm

### Unapproved Minutes

**I. Call to Order & Roll Call.** President Yvette Babin-Ringsmuth called the meeting to order at 5:35 pm. The meeting was held in Spruce Hall with a remote option via Zoom.

i. Board Members Present: Yvette Babin-Ringsmuth, Meagan Batdorff, Tara Ward, Marguerite Cotto, Marco Cabrera, Ward Kuhn

ii. Board Members absent: Kurt Sanford

iii. Administrators Present: Superintendent Robert Walker, Recording Secretary Emily Feaster

### II. Changes or Additions to the Agenda

a. Motion to approve agenda as presented

Motion: Kuhn

Motion support: Ward

Motion passed: 6-0

### III. Approval of Previous BOE Meeting Minutes

a. Approval for Regular February 27, 2023 board minutes as written:

Motion: Ward

Support: Cotto

Motion passed: 6-0

### IV. Public Comment - None

### V. Recognitions - None

### VI. Board Correspondence - None

### VII. Presentations- None

### VIII. Reports

a. Superintendent's Report – Walker reported preliminary budget numbers. Open enrollment resulted in 113 students at the middle school and 162 at the high school. Tours are still ongoing throughout the rest of the school year and summer. Marketing survey showed the most common response was from friends/ word of mouth. Superintendent and Head of School postings went live last week. Interviews will begin in the next two weeks. New teaching positions will be posted in the next couple of weeks. Walker will be helping at the front desk as Caelyn will be leaving after spring break. The Summer Program currently has 43 people enrolled. Implementation II is underway. Robotics competition went well with Greenspire finishing 4th out of 40 teams. High school is still concerned about the financial sustainability of Macs. High school is officially approved as an Early

Middle College. The middle school officially has an agreement with MHSAA for cross country and track and field. The order for windows in Maple has been placed. The Maple fire panel box must be replaced and Walker is working on getting a quote. The crosswalk will also be repainted in the spring. This is the best maple syrup year we have ever had as a school.

- b. President's Report - Babin-Ringsmuth included the report in the packet.  
Babin-Ringsmuth explained that Constanza Hazelwood, if approved by GVSU, will be able to vote at the May board meeting. Babin-Ringsmuth explained that they are working hard to hire the next Superintendent and Head of School and thanked Robert, Erica and Emily for the hard work they have put in. The Board Retreat will be held March 23 at 9 am.
- c. Treasurer's Report - Batdorff reported on the preliminary budget report. The budget includes a Superintendent, two Head of School, two Deans and 2 administrative assistants. It also includes a 3% raise for all staff. The preliminary budget does not include a 4th administrative assistant.
  - i. CSP Grant - Batdorff reported the next phase will be purchasing computers as well as how to spend the remaining money.
- d. Authorizer's Report - GVSU's representative, Matt Missias, discussed the increase in the grant next year from \$20 a student to \$30 per student. CSO Core Value Award this year is for schools that have an Inclusive and Equitable Community and nominations end March 31. The Grand Rapids reception is being held on May 8. GVSU photo contest runs through March 31. All oaths and citizenships are up to date.
  - i. January 10th Letter Response- None
- e. Faculty Summary - Kelly Francisco reported on behalf of the staff. "We would like to thank the board for keeping the staff informed on the hiring process of the new Superintendent and MS Head of School. Particularly, Yvette and Meagan for visiting both schools. We greatly appreciate that the board has reached out and asked for our input. We would like to continue to be part of the process and hope staff and administrators from both schools will be represented when interviewing candidates."

## **IX. Consent Agenda**

### **a. Committee Reports**

- i. Facilities & Finance
- ii. School Expansion
- iii. Personnel
- iv. Curriculum/School Improvement Team
- v. Student Support Council
  - Approval of consent agendas of those provided
  - Motion:Kuhn
  - Support: Cabrera

Passed: 6-0

**X. Discussion Items**

a. High School Expansion/NMC Lease Agreement- Batdorff explained the proposed lease agreement.

b. Superintendent Search/Administrative Structure- Babin-Ringsmuth reported postings for Superintendent and Head of School have closed and interviews for Superintendent will begin on April 3. Babin-Ringsmuth explained how the administrative structure will work at both schools.

**XI. Action Items**

- a. a. Board Member Approval - Constanza Hazelwood  
Motion to nominate Constanza Hazelwood as Board Member: Kuhn  
Support: Cotto  
Motion passed: 6-0

**XII. Public Comment- None**

**XIII. Adjournment into Closed Session 6:56 pm**

- a. Quarterly Superintendent Feedback and Review Session  
Motion to adjourn into closed session: Kuhn  
Support: Cabrera  
Motion passed with roll call vote: 6-0

The Quarterly Superintendent Feedback and Review Session was held and several topics were discussed. End Closed Session 7:27 pm

**XIV. Reconvene Open Session 7:27 pm**

- Motion: Kuhn  
Support: Batdorff  
Motion passed 6-0

**XV. Adjournment at 7:28 pm**

- a. Motion to adjourn: Kuhn  
Support: Cotto  
Motion passed: 6-0

Respectfully submitted,



Tara Ward, School Board Secretary

The next meeting is scheduled for April 17, 5:30pm in Spruce Hall