



**I. Call to Order & Roll Call**

President Yvette Babin-Ringsmuth called the meeting to order at 5:33 pm. The meeting was held in Spruce Hall with a remote option via Zoom.

i. Board Members Present: Yvette Babin-Ringsmuth, Luis Pardo, Ward Kuhn, Marguerite Cotto, Joe McCarthy

ii. Board Members absent: Meagan Batdorff

iii. Administrators Present: Superintendent Michael Schramm, Recording Secretary: Emily Feaster

**II. Changes or Additions to the Agenda**

a. Motion to approve agenda with the addition of adding discussion items c and d as action items: Kuhn

Support: McCarthy

Motion passed: 5-0

**III. Approval of Previous BOE Meeting Minutes**

a. Motion to approve the June 17th, 2024 board minutes as written: Pardo

Support: Cotto

Motion passed: 5-0

**IV. Public Comment- None**

**V. Recognitions- None**

**VI. Board Correspondence - None**

**VII. Presentations- None**

**VIII. Reports**

a. Superintendent's Report - Schramm included the report in the board packet. He echoed the praise from the staff for increasing salaries and making that a priority. The Technology and Robotics Handbooks have been reviewed by our attorney and the updated language is included in the board packet.

b. President's Report - Babin-Ringsmuth included the report in the board packet.

c. Treasurer's Report - Pardo included the report in the board packet. Pardo echoed we finished the year very well with 14% in unrestricted funds. Pardo stated that Merchantile Bank has been great to work with in transferring accounts over.

d. Authorizer's Report - GVSU's representative, Matt Missias, reported the Department of Education are required to share the Post-Graduation Opportunities Informational Packet by October 1, 2024. Fall principal meeting will be held in Grand Rapids on Thursday, October 10, 2024, from 11:30-1:00 pm. Training and webinars

for teachers and board members start October 9th. October has two trainings for board members, please see Matt Missias for more information.

e. Partner Solutions Quarterly Report- This was included in the board packet.

## **IX. Consent Agenda**

### a. Committee Reports

i. Facilities & Finance

ii. Fundraising and Marketing

iii. Personnel

iv. Curriculum/School Improvement Team

Motion to approve consent agendas of those provided: Kuhn

Support: Cotto

Passed: 5-0

## **X. Discussion Items**

a. Board Member Nomination - Dr. Nicole Runyon: Cotto stated how wonderful she was as a cadet at the Maritime Academy and would highly recommend her as an addition to the board. She adds depth in terms of curriculum development as well as her perspective as a parent. Babin-Ringsmuth also praised in terms of her HR background. McCarthy echoed this as a large benefit to the board.

Motion to approve Board Member- Dr. Nicole Runyon: Kuhn

Support: Cotto

Passed: 5-0

b. Business Service Transition- Schramm discussed the different companies looked at to transition to moving forward. Partner Solutions seemed to be the best fit as a larger company with a full-time staff dedicated to working with Charter schools. The HR services they have provided have been fantastic to work with. They also have a full-time grants manager, an accounts payable specialist, and a budget specialist. The cost would be 2.5% over state aid for the first year and then work up to 3.5% over the next few years. Knowing that this is the last year that TCAPS will provide this service, October would be a natural time to change to Partner Solutions. Schramm will share the proposal with the board.

c. 2024-2025 Handbooks

i. Community Policy Handbook- Babin Ringsmuth recommended changing all "parents" to "parent/ guardians" to ensure everyone is included.

Motion to approve Community Policy Handbook as presented: Kuhn

Support: Cotto

Passed: 5-0

ii. Technology Handbook

Motion to Technology Handbook as presented: Kuhn

Support: Pardo

Passed: 5-0

iii. Robotics Team Handbook

Motion to approve Robotics Team Handbook as presented: McCarthy

Support: Cotto

Passed: 5-0

d. 2024-2025 MHSAA Membership Approval- Schramm discussed that this is a policy that must be renewed yearly.

Motion to approve MHSAA membership approval: Kuhn  
Support: McCarthy  
Passed: 5-0

**XI. Action Items**

a. Strategic Plan Approval

Motion to approve the strategic plan without numbers next to goals as submitted:

Pardo

Support: Cotto

Passed: 5-0

b. 24-25 Budget Correction

Motion to approve Final 2023-2024 Budget in resolution format as well as the 2024-2025 Budget in resolution format including the correction of an additional \$2,500 in student support services: Kuhn

Support: Pardo

Passed: 5-0

**XIX. Public Comment- None**

**XX. Adjournment of the board meeting at 6:48 p.m.**

Motion to adjourn: Kuhn

Support: Cotto

Motion passed: 5-0

Respectfully submitted,



Marguerite Cotto, School Board Secretary

The next meeting is scheduled for September 16, 5:30 pm at Greenspire High School