



At-a-Glance Guide

2025-26



School Hours

Monday - Friday
8:40am to 3:45pm

Early Hour Drop off
7:45am

Half Day
8:40am to 11:45am

There is no supervision in the building after 4pm

REACH US

231-421-5905, press 2 for high school

hsoffice@greenspireschool.org

2200 Dendrinos Dr Traverse City, MI 49684



HELPFUL WEBSITES

- Greenspire Toolbox is where you find documents you may need for your student - <https://greenspireschool.org/toolbox/>
 - District Community Policy & Technology Handbook
 - Medication Authorization Form
 - Communication Plan
 - Student Driver Permission Forms
 - BATA Bus Information
 - Spirit Wear Ordering
 - A PDF of this guide is available online in the Greenspire Toolbox
- Weekly Updates will also be located here if you miss them - <https://greenspireschool.org/category/weekly-update/>
- School-Related News and Events will be located here - <https://greenspireschool.org/high-school/>



Scan to view the Toolbox!

HOW CAN YOU HELP?

WE'RE SO HAPPY YOU ASKED!

Help us form a PTO or volunteer for the Sex Ed Advisory Board,
Be a Guest Speaker, Monitor Carline, Tutor Students, Make a
Donation, Chaperone a School Event... or send us your ideas!

Email Erica at erica.walsh@greenspireschool.org to join us!



The information in this guide is intended for ease of reference and does not replace or override information in The Greenspire School District Community Policy Handbook.

Table of Contents

Mission Statement _____	4
Cultural Ideologies _____	4
Project Based Learning _____	5
Environmental Focus _____	5
School Maps _____	6
Graduation Requirements _____	7
Pathways _____	7
Dual Enrollment _____	7
Early Middle College Program _____	7
Student Grades - Login Information and Passwords _____	8
Student Technology _____	9
School Supplies _____	9
Lunch _____	9
Student, Parent, & Teacher Communications _____	10
Dropping Off and Picking Up Students _____	11
Student Code of Conduct _____	12
2026-26 Staff Directory _____	13
2025-26 Academic Calendar _____	14

THE MISSION

Provide inclusive, life-centered education focused on community and nature in partnership with the earth.

THE VISION

Greenspire will empower students for their futures as authentic, ethical and visionary learners.

CORE VALUES

Self-Efficacy

Build student confidence and self-efficacy so that each student successfully transitions beyond high school.

Listen

Wait and listen, rather than interrupt another.

Optimism

Practice optimism.

A negative outlook may reflect in the mind, body, and spirit.

Trust

Building student trust in others through successful collaborative relationships.

Honor

Honor others' thoughts, wishes, and words.



OPTIMISM,
EFFICACY, &
RESPONSIBILITY

DISTRICT GOALS

1. Inclusiveness and Belonging / Physical and Emotional Safety
2. Teacher Salaries
3. Consistency (Discipline, Communication, Curriculum, Training, Collaboration).
4. Professional Development and Support (PBL Focus).
5. Opportunities (Sports, PE, Art, Theater, etc.).

PROJECT BASED LEARNING



Project Based Learning (PBL) is a teaching method in which students learn by actively engaging in real-world and personally meaningful cross-curricular projects.

The PBL process emphasizes Voice and Choice, Collaboration, Critique and Revision, Inquiry, and Reflection to empower exploration, design, being a self-advocate, and create meaning within their learning.

ENVIRONMENTAL FOCUS

The Greenspire High School focuses on rigorous project based learning within an environmentally focused setting. Student work is focused on making purposeful connections between individuals, communities, and the environment.

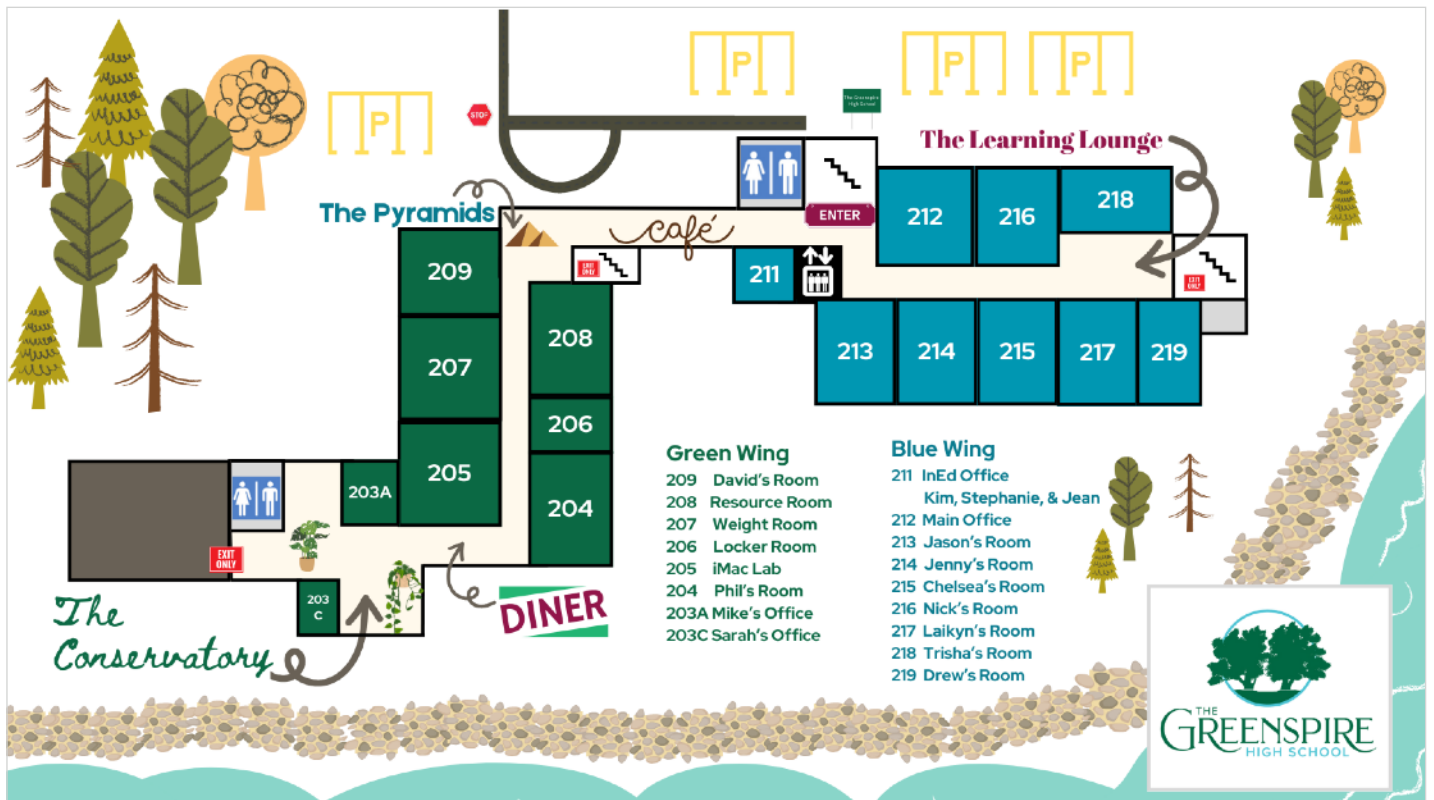


RESPECT ALL THINGS ON THIS EARTH, WHETHER IT IS PEOPLE, ANIMAL, OR PLANT.

SCHOOL GROUNDS



SCHOOL LAYOUT



GRADUATION REQUIREMENTS

Twenty-two and a half credits (22.5) is the minimum requirement for graduation from GHS. All courses must be taken at the school (or a school that GHS recognizes in the case of transfers), or through dual-enrollment courses at NMC. A student earns .5 credits for each course per semester.

English Language Arts	4 credits
Mathematics	4 credits
Social Studies	4 credits
Science	4 credits
World Language	2 credits
2 Week Internship- 11th Grade	CR

Digital Arts and Technology I & II	1 credit
Pathway Seminar/Electives	2 credits
Outdoor Physical Education	1 credit
Health Education	0.5 credit

PATHWAYS

GHS's overarching curriculum design blends the best components of a college preparatory high school experience with inquiry-based, PBL methods through a Cohort path experience. This curricular design is a culturally responsive experience that supports student exploration of post-graduation pathways.

As students approach their 11th grade year, student coursework will depend heavily on their pathway selection: Ethics and Environmental Studies, Career Tech Center (CTC), 12th grade Work Based Learning (WBL), Science and Liberal Arts ASA, or Marine Technology Studies AAS.

DUAL ENROLLMENT

Dual Enrollment allows students to begin taking free college courses. Students can take up to ten dual enrollment courses overall in grades 9-12.

EARLY MIDDLE COLLEGE

An Early Middle College (EMC) is a Michigan Department of Education approved five-year program of study. EMCs work closely with postsecondary partners to provide students with an opportunity earn a high school diploma and one or more of the following: 60 transferable college credits, a professional certification (MEMCA certificate), or an associate degree.

INQUIRE WITH THE SCHOOL COUNSELOR TO LEARN MORE ABOUT CTC, WBL, DUAL ENROLLMENT, OR EMC OPPORTUNITIES

STUDENT GRADES - LOGIN INFORMATION AND PASSWORDS



To view instructional materials, assignments, & monitor assignment progress, you have a couple of options -

1. From any computer with internet access, go to Google Classroom and have your student login with their GHS account to view Classroom.
2. Parents can request a **Google Classroom Course Invite** from the course instructor via email to view the course in your own google account. *You will need to request an invite for each of your student's courses.*



Powerschool houses all grades on individual assignments, comments on assignments, & cumulative course grades.

To access your Powerschool account, use your User Name and Password to login the PowerSchool Parent Portal

<https://psgreenspire.northwested.org/public/home.html>

You will receive your log-in from the school. However, if you have lost it or never received it, please contact the high school office

231-421-5905, ext 2
hsoffice@greenspireschool.org

Assignment grades & cumulative grades are NOT posted in Google Classroom. Grades are only posted in Powerschool.

STUDENT TECHNOLOGY

Student Computers Students are provided with a MacBook Air that must remain at school. Chromebooks are available for checkout if a student needs to complete school work at home. Students may not bring their own devices from home to use at GHS. However if a student is dual enrolled at NMC, they may bring a device that is pre-approved by the Principal for working on their dual enrollment courses.

Headphone Usage Proper over-the-ear headphone usage is allowed at TGS. Students may use their own over-the-ear headphones or request a pair from the Main Office. Students are required to take headphones off during teacher instruction, collaborative learning time, passing time, and anytime a teacher requests. Earbuds are prohibited due to inability for staff members to see if a student is headphone free during instruction.

See our Technology Handbook and Policy for full details

SCHOOL SUPPLIES

Students do not need lots of school supplies! We use our Macbook Airs for our work. It is recommended that all students have a pack of pens, a pack of pencils, 6 folders, and 6 notebooks.

If your student is enrolled in Digital Arts and Technology, they will also need an SD memory card for the DSLR cameras. We recommend a 16gb card. Do not get a micro SD with an adapter, the cameras don't like them.

Students **MUST HAVE**: Winter coat, rain coat, boots, lunch carrier and reusable containers, water bottle (we now have 2 water bottle refill stations), personal hygiene products are helpful after PE class. If preferred, students can purchase their own 13 inch Macbook Air Computer Cover.



LUNCH

We do not have a cafeteria or lunch service at GHS. Because of this, students are provided with a refrigerator and microwaves for lunches brought from home. If students wish to purchase food, they can do so during Taco Tuesdays and pizza is available for purchase on Thursdays. Students are not permitted to order Door Dash or have their lunch delivered. Parents may order Door Dash for their student in an emergency situation but this cannot be a regular practice. Lunch can be eaten inside the school, outside in the Bowl, on the sidewalk, or on the South Lawn. Any other areas are considered leaving school property and will be considered skipping school if the student does not have off-campus lunch privileges.

Students are encouraged to bring their own dishes and utensils for lunch. However if they do not, we do have a reusable dish/utensil Check Out System in the main office. We accept silenced cell phones and Macbook Air devices. When you are done with your dish, you must wash it and return it to receive your item of value.

Open Campus Lunch - GHS Open Lunch is a privilege limited to approved juniors and seniors with parental permission and a valid Level 2 or 3 GDL. This provides them the opportunity to leave school during their scheduled lunch period. For more information, please visit the high school office for a permission form.

COMMUNICATIONS

- **Students should always communicate and self-advocate first** with the staff member closest to the problem they're having. The student and staff member will try to verbally (or via email) solve the problem together. These discussions should be respectful, honoring, and solution-oriented.
- If a student feels that their concern or problem did not become resolved, the parent/guardian may become involved. At this time, please email the teacher and/or the Principal.
- If you would like to meet with a teacher, we recommend emailing them to schedule a time.
- **Cell phones must be stowed away from bodies** - all day, 8:00am-3:45pm. They must be silenced and stowed away in backpacks, bags, or lockers. Cell phones cannot be located on students' bodies. Music is accessible via Spotify on student Macbook Air devices. If you need to reach your student during the school day, please call the main office (especially if it is an emergency) or email them at their Greenspire email. Please refer to our full cell phone policy in the TGS District Community Policy Handbook for details.
- "Fear of Failure" emails will be sent to parents every two weeks during 2nd and 4th quarter to any student who is not meeting academic expectations. (Individual teachers send these to the student and parent/guardian)
- We will hold face to face and/or video conferencing parent/teacher conferences twice per semester
- Hard Copy Report Cards will be sent home via USPS twice per year

PARENTS SHOULD USE THEIR PERSONAL EMAIL TO COMMUNICATE WITH STAFF MEMBERS.
PLEASE DO NOT SEND COMMUNICATIONS THROUGH GOOGLE CLASSROOM OR SOCIAL MEDIA PLATFORMS.

PARENT CODE OF CONDUCT

Greenspire strives to involve parents/guardians in the education of their students. Please be professional when communicating and interacting with The Greenspire School staff. When emailing or speaking with staff members, please be kind and professional. Staff will not reply to emails that are unprofessional or disrespectful.

Parents/guardians must keep a professional and calm tone at all times while conversing with a staff member. Yelling at a staff member will be treated as a zero tolerance act and will result in a parent/guardian being suspended from entering the school building unless given specific permission to do so.

DROPPING OFF AND PICKING UP STUDENTS

Morning Drop Off

Please drop off your student directly in front of the GHS Sign (yellow dot), then exit via the Greenspire egress (green dot).

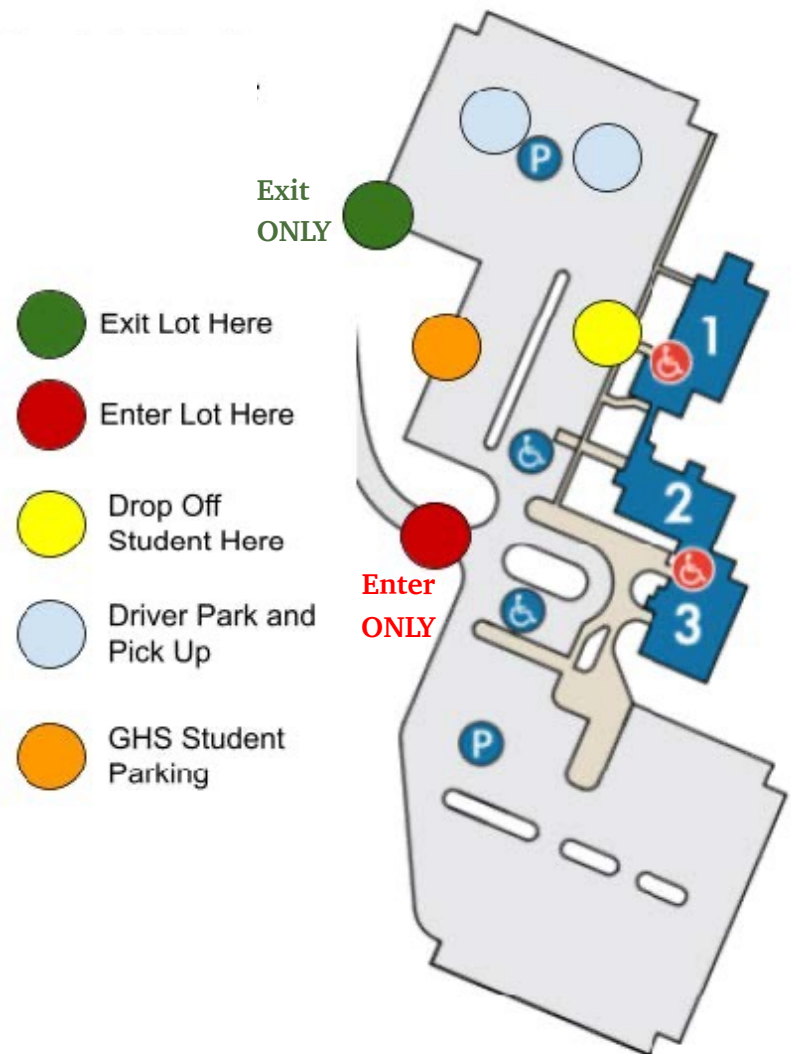
Afternoon Pickup

Park in the BLUE areas of the lot. Drivers MUST USE THE GREENSPIRE EGRESS ONLY, not the Dendrinos Dr exit. Watch your GHS traffic director while making your exit.

To expedite everyone's dismissal, please TURN RIGHT ONTO CASS when leaving GHS!

May I exit Dendrinos Dr if I am in a hurry or if it is during the school day?

NO. NO. NO. NEVER EVER.



STUDENT DRIVERS

GHS/UC Parking Permits are provided without charge by the high school office to all approved student drivers. These permits must be hung on the rearview mirror in plain sight. All GHS/UC Parking Permits are valid for 1-year and may be revoked if a student violates our driving standards. If a student who is not approved parks in the UC parking lot, they risk being towed at the owner's expense.

THE GOALS OF THE CODE OF CONDUCT

- Respect all things on this earth, whether it is people, animal, or plant.
- Honor others' thoughts, wishes, and words.
- Wait and listen rather than interrupt another.
- Build student confidence and self-efficacy so that each student successfully transitions beyond high school.
- Building student trust in others through successful collaborative relationships.
- Practice optimism. A negative outlook may reflect in the mind, body, and spirit.

THE STUDENT CODE OF CONDUCT is to, "protect the educational rights of each of our students at all times." Families sign the code at the beginning of each year as a pledge to respect the rights of the members of our school community. Also in the handbook, students are called on to respect the following rights of others:

- The right to be safe both physically and emotionally at all times
- The right to an orderly, distraction-free learning environment
- The right to speak and, more importantly, be heard
- The right to participate in all activities
- The right to be treated fairly and honestly
- The right to the security of personal belongings
- The right to speak with any staff member upon request

Any actions that interfere with these rights will be addressed by staff as we expect that all Greenspire students will treat others with consideration both inside and outside the classroom.

Administration & Staff

Dr. Micheal Schramm - Superintendent: michael.schramm@greenspireschool.org

Erica Walsh - Principal: erica.walsh@greenspireschool.org

Coreene Kreiser - Assistant Principal: coreene.kreiser@greenspireschool.org

Sarah Gamelin - Counseling and Scheduling: sarah.gamelin@greenspireschool.org

Torre Boone - Registrar and Administrative Professional: torre.boone@greenspireschool.org

Nora Blanchard - Main Office Administrative Assistant: nora.blanchard@greenspireschool.org

Stephanie Simpkins - 504 Coordinator, Student Health Plans, & Academic Compliance:
stephanie.simpkins@greenspireschool.org

Teachers

Jenny Robish - Mathematics: jenny.robish@greenspireschool.org

Dr. Trisha Smrecak - Mathematics, Science: trisha.smrecak@greenspireschool.org

Laikyn Webster - Art and Math Support: laikyn.webster@greenspireschool.org

Jason Teichman - Science: jason.teichman@greenspireschool.org

Nicholas Jackson - Spanish, Pathways: nicholas.jackson@greenspireschool.org

Kim DeCew - Inclusive Education Teacher: kim.decew@greenspireschool.org

Jean Schramm - Inclusive Education Teacher: jean.schramm@greenspireschool.org

Drew Cope - Social Studies: drew.cope@greenspireschool.org

Phil Girard - Literature, Technical Writing: philip.girard@greenspireschool.org

David Peck - Social Studies, ELA: david.peck@greenspireschool.org

Chelsea Hummon - Outdoor PE, Health, Nature Exploration: chelsea.hummon@greenspireschool.org

SCHOOL HOURS

Monday-Friday
8:40am to 3:45pm

Early Hour Drop off
7:45am

Half Day
8:40am to 11:45am

There is no supervision in the building after 4pm



2025-2026 CALENDAR

AUGUST '25							18-19	Staff professional development	FEBRUARY '26							11	Spring count day	
S	M	T	W	Th	F	S			S	M	T	W	Th	F	S	1	1	
						1	2			1	2	3	4	5	6	7	19	Staff professional development – Half day
3	4	5	6	7	8	9			8	9	10	11	12	13	14	20	Staff professional development – No school	
10	11	12	13	14	15	16			15	16	17	18	19	20	21			
17	18	19	20	21	22	23			22	23	24	25	26	27	28			
24	25	26	27	28	29	30												
31																		

SEPTEMBER '25							2	First Day of School – Half day	MARCH '26							20	Staff professional development – Half day
S	M	T	W	Th	F	S			S	M	T	W	Th	F	S	20	20
1	2	3	4	5	6				1	2	3	4	5	6	7	27	End of 3 rd quarter
7	8	9	10	11	12	13			8	9	10	11	12	13	14	30-31	Spring break
14	15	16	17	18	19	20			15	16	17	18	19	20	21		
21	22	23	24	25	26	27			22	23	24	25	26	27	28		
28	29	30							29	30	31						

OCTOBER '25							1	Fall count day	APRIL '26							1-3	Spring break
S	M	T	W	Th	F	S			S	M	T	W	Th	F	S	16	Conferences – Evening
			1	2	3	4			5	6	7	8	9	10	11	17	Conferences – Half day
5	6	7	8	9	10	11			12	13	14	15	16	17	18		
12	13	14	15	16	17	18			19	20	21	22	23	24	25		
19	20	21	22	23	24	25			26	27	28	29	30				
26	27	28	29	30	31												

NOVEMBER '25							4	Staff professional development – No school	MAY '26							15	Staff professional development – Half day
S	M	T	W	Th	F	S			S	M	T	W	Th	F	S	25	Memorial Day
						1			3	4	5	6	7	8	9		
2	3	4	5	6	7	8			10	11	12	13	14	15	16		
9	10	11	12	13	14	15			17	18	19	20	21	22	23		
16	17	18	19	20	21	22			24	25	26	27	28	29	30		
23	24	25	26	27	28	29			31								
30																	

DECEMBER '25							5	Staff professional development – Half day	JUNE '26							10	Last day of school End of 4 th quarter Teacher planning – Half day
S	M	T	W	Th	F	S			S	M	T	W	Th	F	S	11	Teacher planning
						1			1	2	3	4	5	6	11-12	Weather make up days (if needed)	
7	8	9	10	11	12	13			7	8	9	10	11	12	13		
14	15	16	17	18	19	20			14	15	16	17	18	19	20		
21	22	23	24	25	26	27			21	22	23	24	25	26	27		
28	29	30	31						28	29	30						

JANUARY '26							1-2	Winter break	CALENDAR KEY							DAILY HOURS	
S	M	T	W	Th	F	S			No School – Holiday	Middle School							
				1	2	3			No School – Staff Professional Development/Planning	Full day: 8:30 – 3:30							
4	5	6	7	8	9	10			Half Day (AM attendance)	Half day 8:30 – 11:30							
11	12	13	14	15	16	17			Full Day – Conferences	High School							
18	19	20	21	22	23	24			Last Day of Quarter	Full day: 8:40 – 3:45							
25	26	27	28	29	30	31				Half day: 8:40 – 11:45							