



BOARD OF EDUCATION

Special Meeting - April 11, 2025 - 12:00 pm
Greenspire High School
Video available via Zoom
<https://us02web.zoom.us/j/83074833982>

Approved Minutes

I. Call to Order & Roll Call

Yvette Babin-Ringsmuth called the meeting to order at 12:18 pm. The meeting was held in Room 203 at Greenspire High School with a remote option via Zoom.

- i. Board Members Present: Yvette Babin-Ringsmuth, Ward Kuhn, Marguerite Cotto, Nicole Runyon
- ii. Board Members absent: Meagan Batdorff, Luis Pardo,
- iii. Board Members Attending Virtually (not voting): Joe McCarthy
- iv. Administrators Present: Superintendent Michael Schramm, Recording Secretary: Emily Feaster

II. Changes or Additions to the Agenda

- a. Motion to approve agenda as submitted: Kuhn
Support: Cotto
Motion passed: 4-0

III. Public Comment- None

IV. Discussion Items-

- a. Co-Superintendency Roles and Responsibilities: Babin-Ringsmuth discussed the need for separation of jobs. Runyon discussed adding in the line: "This position does not include direct responsibility for curriculum development, instructional oversight, assessment of academic progress, or supervision of instructional staff. The superintendent of operations will not engage in the design or implementation of instructional programs or school improvement plans, nor report to the Board on matters of academic performance. These responsibilities are retained exclusively by the Superintendent of Curriculum and Instruction, consistent with Michigan Department of Education administrative certification requirements.
Motion to move Co-Superintendency Roles Separation to an Action Item: Kuhn
Support: Cotto
Passed: 4-0

V. Action Items-

- a. Approval of Co-Superintendency Roles and Responsibilities:
Motion to Amend the Superintendent of Operations Job Description as stated above: Runyon
Support: Kuhn
Passed: 4-0

b. Motion to adopt amended Superintendent of Curriculum and Instruction: Kuhn
Support: Cotto
Motion Passed: 4-0

c. Motion to adopt Superintendent of Operations: Kuhn
Support: Cotto
Passed: 4-0

VI. Public Comment- None

VII. Adjournment of the board meeting at 12:27 p.m.

Motion to adjourn: Kuhn
Support: Runyon
Motion passed: 5-0

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Marguerite Cotto".

Marguerite Cotto, School Board Secretary

The next meeting is scheduled for February 17, 5:30 pm at Greenspire High School