



# BOARD OF EDUCATION

Regular Meeting - November 17, 2025 - 5:30  
pm Greenspire High School

Video available via Zoom

<https://us02web.zoom.us/j/83074833982>

Board Minutes - Approved

## I. Call to Order & Roll Call

- A. Yvette Babin-Ringsmuth called the meeting to order at 5:30 pm. The meeting was held at the Greenspire High School room 204 with a remote option via Zoom.
- B. Board Members Present: Yvette Babin-Ringsmuth, Luis Pardo, Ward Kuhn, Joe McCarthy, Nicole Runyon
- C. Board Members absent: Meagan Batdorff
- D. Administrators Present: Superintendent Michael Schramm
- E. Recording Secretary: Kelly Francisco

## II. Changes or Additions to the Agenda

- A. Motion by Kuhn, supported by McCarthy, to amend the agenda by adding Discussion Item F. Partner Solutions Conversation. Motion carried unanimously.

## III. Approval of Previous Meeting Minutes

- A. [October 2025 – Regular Meeting](#)
  - o Motion by McCarthy, supported by Kuhn, to approve the minutes of the October 2025 Regular Meeting. Motion carried unanimously.

## IV. Public Comment - No public comment was offered.

## V. Recognitions - None.

## VI. Board Correspondence- None.

## VII. Presentations

- A. 31aa funding Presentation by- John Gierak and Mary Bradley from Clark Hill Law Firm

## VIII. Reports

- A. [Superintendent's Report](#)
  - o Presented Verbally
- B. President's Report
  - o included in board packet; reminder school staff meetings on Wednesdays
- C. Treasurer's Report
  - o Included in the board packet; referenced under Discussion Items.
- D. Authorizer's Report
  - o Appreciation for the Board accommodating the authorizer visit.
  - o Board training opportunities available; up to two members per session for credit.
  - o Board self-assessments will be used for personalized professional development.
  - o EEM data should be monitored and updated; personal emails/phone numbers should not be listed.
  - o Impact 30 grant applications due Wednesday.
  - o GVSU providing support for principals to attend MAPSA (Dec. 10–11 in Troy).
  - o Continuing Education Credits for teachers, application open through December 5.
  - o Core Values Award (Inquiry) nominations open through March 27, 2026.
  - o Charter Through College campus visits available for high school students;

support includes busing.

- Scholarships available for GVSU PSA graduates.

E. [October Financial Package](#) - Included in board packet; reviewed and referenced in Discussion Items.

**IX. Consent Agenda-None**

A. No consent agenda items.

**X. Discussion Items**

A. [31aa Funding](#) Discussed per Superintendent's Report; moved to Action Items.

B. [DRAFT - Budget Revision](#)

- Treasurer Pardo reported the revised budget reflects lower-than-projected enrollment, findings from the financial audit, and increased administrative fees. This revision will be voted on at a future meeting.

C. [MS and HS Course Catalogs](#) ((Summary in Superintendent's Report))

- Board reviewed summary of catalog changes.

D. High School Lease Discussion with NMC

- Board discussed lease details and potential early termination if mutually beneficial. Trustees were encouraged to attend the NMC board meeting. McCarthy commented on the new property site visited and its feasibility for the high school.

E. Performance Scorecard

- Reviewed handout from Superintendent Schramm. Student retention remained stable. School performance reports expected December (embargoed) with public release in early January. GVSU representative scheduled to present in January.

F. Partner Solutions Conversation

- Discussion of audit findings regarding missed payroll and insurance filing errors affecting two employees. Meeting scheduled for 11/18/25 with Pardo, Schramm, and Babin-Ringsmuth.

**XI. Action Items**

A. Resolution for 31aa Funding Application

- Motion to suspend the rules (made during Agenda Item VII) and approve the resolution directing the Superintendent to submit the 31aa funding application no later than November 30.
- Moved by Kuhn, supported by McCarthy.
- Roll Call Vote:
  - Babin-Ringsmuth – Yes
  - Pardo – Yes
  - Kuhn – Yes
  - McCarthy – Yes
  - Runyon – Yes
  - Motion carried unanimously.

B. [Board Policy Updates](#)

- Motion by McCarthy, supported by Kuhn, to approve the board policy updates. Motion carried unanimously.

C. [Middle School Impact 30 Grant Application](#)

- Motion by Kuhn, supported by McCarthy, to approve the Middle School Impact 30 Grant application. Motion carried unanimously.

D. [High School Impact 30 Grant Application](#)

- Motion by Kuhn, supported by Pardo, to approve the High School Impact 30 Grant application. Motion carried unanimously.

**XII. Public Comment**

A. No public comment was offered.

**XIII. Adjournment**

A. Motion by Kuhn, supported by Runyon, to adjourn. Motion carried unanimously.

The next regular meeting is scheduled for December 15, 2025.